

Cabinet Meeting
January 10, 2017

Members present: Jo Ann Rooney, Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Phil Hale, Kana Henning, Wayne Magdziarz, Susan Malisch, Rob Munson, Jane Neufeld, Jamie Orsini, John Pelissero, Fr. Jim Prehn, S.J., Kelly Shannon, and Winifred Williams

Absent: Tom Kelly

1. Jo Ann Rooney opened the meeting at 8:00 a.m. and Wayne Magdziarz offered a prayer.
2. The minutes of the December 20, 2016 meeting were unanimously approved.
3. John Pelissero reviewed the enrollment funnel for the spring and fall 2017 semesters. Freshmen applications are up about 8% for the spring semester and net deposits are up by 16%. Transfer net deposits are down for the spring by 9%. GPEM program applications are up by 13% for the spring. Looking toward the fall, freshmen applications are running about 2% higher than last year.
4. Winifred Williams detailed plans for a 2017 staffing analysis across university departments and units. This morning Winifred emailed staffing data from 2010-2016 to Cabinet members to begin the workforce analysis process. The Cabinet is asked to review this data and to share feedback with Winifred by January 24.
5. Winifred also detailed the executive performance evaluation tool template which has been prepared and is under review.
6. Susan Malisch reviewed progress to date on the Plan 2020 strategic initiatives. The open proposal system for projects was closed last fall, and the Plan 2020 implementation steering committee is reviewing the last set of projects which were submitted. Over 250 students were trained last fall on Plan 2020 and its goals, and Dr. Rooney highlighted the need to ensure that we continue to engage Loyolans in helping us meet our strategic objectives. Susan proposed including information on Plan 2020 in new faculty and staff orientation videos and meetings which the Cabinet agreed would be worthwhile. The Cabinet also discussed the need to continue assessing and measuring the success of various Plan 2020 initiatives as part of this overall strategic effort.
7. John announced that David Slavsky has been appointed the inaugural director of the Office of Institutional Effectiveness. This office will be able to assist us with assessing our Plan 2020 efforts.
8. Dr. Rooney reviewed the charge for the Just Employment Task Force which will be launched this month.
9. Lorraine Fitzgerald distributed the new dates for the spring and summer 2017 Board of Trustee meetings, which will now take place on March 16 and June 9. Locations for these meetings will be announced soon, and the expectation is that the March meeting will take

place on the WTC and the June meeting will take place on the LSC. Dr. Rooney reminded the Cabinet that Founders Dinner this year is on Friday, June 9.

10. The Cabinet discussed the opportunity to convene a series of workshops and events related to civic engagement and civil discourse. John, Kelly Shannon, Phil Hale and others will meet to discuss the types of events that could be organized and will bring that information to the Cabinet at the January 24 meeting.
11. In Information Sharing, Wayne noted that the Hershey's store will close on the WTC on January 15.
12. Rob Munson shared that Eric Jones is leaving Loyola in January to become the CIO at Rotary International.
13. Susan gave an update regarding audit and compliance activities, especially as they relate to HIPAA. Additionally, a major upgrade to the student system will take place at the end of the academic year, and ITS is also working closely with Advancement administrators regarding an upgrade of that system.
14. Phil reviewed efforts by Loyola alumna Christine Radogno to spearhead a bona fide bipartisan budget in Springfield.
15. Jane Neufeld announced that after 33 years at Loyola, Diane Asaro will be retiring this month. Everyone is invited to a reception in Diane's honor on January 12.
16. Margaret Callahan announced that interviews for SSOM dean candidates are taking place.
17. Kelly shared a copy of the free full-page ad that ran on the back page of the main news section on Christmas day in the Chicago Tribune.
18. John gave updates on the search for the next JFRC director as well as the School of Law and School of Social Work dean searches. Dr. Rooney added that she is meeting with candidates for the Senior VP for Advancement position next week.
19. Winifred indicated that contract negotiations with Local 399 are ongoing. Additionally, she noted that the compulsory online sexual harassment training begins today, and all Cabinet members are asked to encourage those in your departments to complete the training in a timely manner.
20. Lorraine shared that Cardinal Cupich accepted Dr. Rooney's invitation to receive the Sword of Loyola at the Stritch Dinner which will take place on November 18, 2017.

The meeting was adjourned at 10:20 a.m.