

Cabinet Meeting  
January 24, 2017

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Members present: Jo Ann Rooney, Pam Costas, Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Rob Munson, Jane Neufeld, Jamie Orsini, John Pelissero, Fr. Jim Prehn, S.J., Kelly Shannon, and Winifred Williams

Absent: Margaret Callahan

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1. Jo Ann Rooney opened the meeting at 1:30 p.m. and Susan Malisch offered a prayer.
2. The minutes of the January 10, 2017 meeting were unanimously approved.
3. Jane Neufeld indicated that the 2017 President's Ball is slated for Friday evening, November 3. She reviewed the pros and cons of the event over the past several years and highlighted that the celebration of our President's Medallion students is a key component of making the ball a success. The Cabinet proposed that Jane and her staff engage Kathy Altonji and her team, who can assist with finding appropriate venues and negotiating hotel contracts for this large event.
4. Kelly Shannon then reviewed a draft plan for civic engagement and civil discourse programming and events for the spring semester. The proposal includes leveraging a number of university-sponsored events, as well as developing a monthly series of programs with deans and faculty to address a variety of issues including immigration, foreign policy, and more. Dr. Rooney underscored the importance of engaging the Law School in this programming as well. UMC will develop a microsite for this effort and the goal will be a concentrated push for events, op-eds and more throughout February, March and April of this semester.
5. Fr. Prehn gave an overview of various Ignatian-inspired and focused seminars and programs that he proposes we more actively participate in going forward, including the Ignatian Colleagues Program, the AJCU seminar, and more. Dr. Rooney indicated that the increased involvement of lay administrators in our Catholic, Jesuit institutions underscores the importance of making sure faculty, staff and leaders at Loyola participate in these mission-focused events. The Cabinet was asked to send nominations for participation in these opportunities to Fr. Prehn.
6. In Information Sharing, Wayne distributed an updated Listening Sessions document which includes a proposed prioritization of projects for this semester as well as academic year 2017-2018. The Cabinet is asked to send feedback to Wayne this month so that he, Susan and Fr. Prehn can bring this information back to the Council of Deans at their February 14 meeting.
7. Winifred Williams gave an update on the online Sexual Harassment Training, which to date has been completed by about 50% of Loyola's faculty and staff.

8. Susan Malisch shared information regarding the Just Employment Task Force which she will chair this semester. The first meeting of the Task Force will take place in early February.
9. Phil Hale reminded the Cabinet that he and others are organizing a rally which will take place in Springfield on February 8. Phil also shared that he and Dr. Rooney will travel to Washington, D.C. next week for meetings on Capitol Hill.
10. Rob Munson detailed work on the FY 2018 budget which will be presented to the Board of Trustees in March for their approval.
11. Kana Henning gave an update on projects that are planned for this summer on campus, including HVAC renovations in the Cudahy library on the LSC and the build-out of a dining facility in Maguire Hall for Arrupe College students. Kana also detailed an energy audit which Facilities is conducting on the LSC, including off-campus residence halls. Audit data will be presented to the Cabinet later this semester. Dr. Rooney thanked ITS and Facilities for installing the large screen in the President's Office conference room over the holiday break. It is already getting much use for skype and zoom meetings.
12. Jamie Orsini shared that "Loyola on the Road" event dates with Dr. Rooney have been firmed up. Events will take place in Naples in February, Los Angeles in March, New York City in April, and Boston in May.
13. Dr. Rooney noted that her meetings with candidates for the Senior VP for Advancement this week went very well. The hope is to have a finalist identified by the end of February.

The meeting was adjourned at 3:40 p.m.