

Cabinet Meeting  
February 8, 2018

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Members present: Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, Colleen Newquist, Jim Prehn, S.J., Paul Roberts, Steve Watson and Winifred Williams

Absent: Jo Ann Rooney and Damon Cates

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1. Margaret Callahan opened the meeting at 8:30 a.m. at Dr. Rooney's request, and Steve Watson offered a prayer.
2. The minutes of the January 23, 2018 meeting were approved unanimously.
3. Phil Hale presented a federal update on a number of key items, including the reauthorization of the Higher Education Act, the Dream Act, the Washington, D.C. Internship Program and more. Phil detailed the proposed Prosper Act which is currently in the House of Representatives and which would have a significant impact on Loyola students. The Cabinet suggested that Phil share this information with the Board of Trustees at their March meeting to inform them of this legislation and its potential impact on Loyola.
4. Tom Kelly reviewed the annual Conflict of Interest Disclosure Process for CY2017 which is necessary for us to remain in compliance with nonprofit tax rules. Additional short forms will be shared with a number of academic units this year, and we are moving towards a four-year cycle for short-form submissions. Sherilynn Allen in Finance is helping manage this process with Tom this year, and all disclosures will need to be completed and submitted to the appropriate administrator by March 23.
5. Kana Henning detailed the people and procedures that are in place to manage tomorrow's large snowfall.
6. Steve Watson shared that for the first time, all Loyola athlete GPAs are at or above 3.0. Our overall athlete GPA is a 3.3. Steve also distributed information on the Arch Madness tournament which will take place in St. Louis from March 1-4. All are invited to come cheer on our men's basketball team which is currently in first place in the Missouri Valley Conference.
7. Lorraine Fitzgerald reminded BOT liaisons that the Board Executive Committee material submission deadline is tomorrow.
8. Wayne Magdziarz indicated that the procedure for business-related parking reimbursement may be modified.
9. Susan Malisch discussed the complexity of the HIPAA tiered training processes and indicated that training will begin near the end of March rather than in mid-February as originally planned.

10. Kana asked the Cabinet to keep her informed of any and all complaints related to housekeeping on campus so she can work through any issues during this first year with our new vendor, Able Services. Colleen Newquist asked that information be circulated regarding Able's cleaning schedule and Kana said she would ask the vendor to share that information.
11. Winifred Williams indicated that the financial planning work groups will present their findings at a meeting on February 15 and all Cabinet members are welcome to attend.

The meeting was adjourned at 10:10 a.m.