

Cabinet Meeting  
August 18, 2015

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Members present: Sam Attoh, Steve Bergfeld, Linda Brubaker, Pam Costas, Donna Curin, Justin Daffron, S.J., Phil Hale, Tom Kelly, Wayne Magdziarz, Susan Malisch, Rob Munson, Jane Neufeld, John Pelissero, Kelly Shannon, Kana Wibbenmeyer and Winifred Williams

Absent: Emilio Iodice and Lorraine Snyder

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1. John Pelissero opened the meeting at 8:00 a.m. and Susan Malisch offered a prayer.
2. The minutes of the July 28, 2015 meeting were unanimously approved.
3. John led a discussion of the summary report of the President's Leadership Retreat, including opportunities for improvements in communications and in collaboration between the Cabinet and the Deans' Council. John asked each Cabinet member to send their recommended top three action items to Tom Kelly so that consensus can be reached on how to prioritize the outcomes of the Retreat. The next Joint Cabinet/Deans' Council Meeting is scheduled for Thursday, September 17, 2015. John suggested that this meeting be restructured to focus on a group debrief of the President's Leadership Retreat, as well as a discussion of the five-year budget model, ending with a lunch.
4. Susan Malisch and Kelly Shannon provided an update on the process for moving Plan 2020 forward. Kelly has been added to the steering committee and David Yellen has been added to the committee for Institutional Priority 3. Kelly discussed the various methods for communicating the strategic planning process to the Loyola community. Susan reported that the next steps for the steering committee include creating a status reporting template; determining the metrics that will be used for reporting purposes; and developing a process for project proposals.
5. Linda Brubaker reported out on the start of the academic year at HSD. Stritch first and second year students started in late July. The White Coat Ceremony will be held this weekend. The Mass of the Holy Spirit will take place on 8/27. The Faculty Convocation will be held on 9/21.
6. Sam Attoh reported out on the start of the academic year at the Lakeside Campuses. Sam distributed an enrollment report. Fall 2015 total enrollment is 15,545 students, up 1.5% from last year. Full-time enrollment is 9,371 students, up 2.8% from last year. We anticipate 2,200 new freshmen, which is less than budgeted, despite having or largest applicant pool of 25,400 applicants. Sam suggested that there is work to be done to align the discount rate, aid strategies, and recruitment. It was agreed that the Water Tower Campus needs a new location for the Admissions Office that is easier to find and more welcoming. Schreiber Center 2<sup>nd</sup> floor will be considered.
7. Rob Munson gave an update on the FY2016 budget. Approximately \$1.7M in new spending requests were not funded, and \$3.5M in proposed cuts were submitted and prioritized by the Vice Presidents. After 10<sup>th</sup> of term enrollment reports are available, the shortfall will be re-evaluated to determine which cuts will need to be made.
8. Donna Curin provided the Board of Trustees committee schedule. Committee meetings will end at 3:30pm so that Trustees may participate in the CEO Summit in Schreiber Center at 4:00pm
9. The Cabinet discussed the proper protocol around how we distinguish between voting and non-voting members of the Board of Trustees committees. Donna Curin will circulate a template for the committees to use.

10. Justin Daffron, SJ gave an update on the Schreiber Center grand opening gala. A CEO Summit will be held at 4pm, followed by a reception at 5pm, with the formal program to follow. The building will be blessed on 8/27 at 10:45am before the Water Tower Campus block party.
11. Justin gave an update on upcoming special events during the fall semester. The calendar will be saved on Box.com and all Cabinet members are invited to participate in as many of the events as possible.
12. Tom Kelly provided an update on the presidential search process, including the members of the presidential search committee. Board of Trustees Chair, Bob Parkinson, will provide periodic updates on the process to the Loyola community. The committee will select a search firm in September, the search will take place through the winter, and candidates will be interviewed with the goal of making a selection in the spring so that the President can start in July 2016.

The meeting was adjourned at 10:00 a.m.