

Cabinet Meeting
November 29, 2017

Members present: Jo Ann Rooney, Margaret Callahan, Damon Cates, Pam Costas, Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Jane Neufeld, Jim Prehn, S.J., Paul Roberts, Steve Watson and Winifred Williams

Absent: John Pelissero

1. Dr. Rooney opened the meeting at 8:00 a.m. and Jane Neufeld offered a prayer.
2. The minutes of the November 14, 2017 meeting were approved unanimously.
3. Wayne Magdziarz gave an update on the progress of the Financial Planning Working Groups. Additionally, he indicated that Baker Tilly will be invited to a Cabinet meeting in the new year to review our internal audit functions and for the Cabinet to help set an agenda for Baker Tilly's work with and for us next year.
4. Fr. Prehn requested that Cabinet members submit event requests and details for events through December 2018 to Kate Peterson so that we can ensure they are included on Dr. Rooney's calendar.
5. Tom Kelly gave a brief update on the BOT Governance Committee's planned effort to review committee charters and to ensure greater consistency and alignment of these important documents. Tom asked Cabinet members to review their committee charters so that together, we can determine a template for all charters in the new year.
6. Tom then presented a summary of results of the Gender-Based Violence Climate Survey which was administered during the spring semester of 2017. The Cabinet discussed the importance of communicating that this was a national survey, not one created by LUC, and to post both the survey instrument and the results.
7. Winifred Williams invited the Cabinet to the Staff Recognition and Awards ceremony today at 3 p.m. in the Schreiber Center. She also reminded the Cabinet that new medical and prescription cards will be received at home by December 20. Winifred provided an update on the Diversity Campus Climate Survey which as of today has an overall completion rate of 21%, which includes a student response of 15%, a faculty response of 41%, and a staff response of 61%. Lastly, Winifred detailed the mandatory online harassment training that was rolled out to adjunct faculty and staff and plans to ensure 100% compliance in the coming weeks.
8. Fr. Prehn indicated that the BOT Mission and Identity Committee is planning to center its work next year around the Examen. Dr. Rooney asked Fr. Prehn to discuss the Examen and our efforts to live out our mission at the next Cabinet meeting.
9. Fr. Prehn solicited nominations for the AJCU Leadership Seminar which we will host again in June 2018.

10. Pam Costas detailed possible implications of the new tax laws and the work her office is doing with Finance to prepare for any negative impact to the university and our students.
11. Margaret Callahan detailed that she plans to work on the WTC Tuesday, Wednesday and Thursdays and on the HSD on Mondays and Fridays in the new year with John Pelissero's leave of absence.
12. Phil Hale gave an update on tax reform and the DREAM Act, and the work he is doing with FIICU on behalf of Loyola and other students in Illinois. Phil underscored the importance of putting a human face or faces on the impact of tax reform to college students and asked for the Cabinet's assistance with identify students who could help us as we advocate for our all students.
13. Steve Watson briefed the Cabinet on the good partnership between Athletics, Phil and Loyola Limited, which will include Loyola Limited taking over concession sales at the Gentile Arena. He also updated the Cabinet on the search for a new Women's Volleyball Team head coach, and on the progress of Sister Jean who continues to recover from her broken hip at Illinois Masonic.
14. Susan Malisch shared that the Business Intelligence steering committee met for the first time last week to review projects and timelines. She also indicated that a series of planned technology changes, including migrating off Box to One Drive, will take place over the next several months.
15. Paul Roberts indicated that Student Academic Services is reaching out to all students who have not yet registered for the spring semester. He also shared that undergraduate new student numbers are up from last year, due in large part to the ABSN program and the partnership with Orbis.
16. Wayne noted that he and Paul will be attending the Faculty Council meeting today.
17. Jane invited the Cabinet to help serve pancakes at the final's breakfasts on December 11th at 9 p.m. (WTC) and December 12th at 8:30 p.m. (LSC).

The meeting was adjourned at 10:00 a.m.