

Cabinet Meeting
February 19, 2016

Members present: Steve Bergfeld, Patrick Boyle, Pam Costas, Donna Curin, Lorraine Fitzgerald, Phil Hale, Kana Henning, Emilio Iodice, Tom Kelly, Wayne Magdziarz, Susan Malisch, Chris Manning, Rob Munson, Jane Neufeld, John Pelissero, Kelly Shannon and Winifred Williams

Absent: Margaret Callahan and Justin Daffron, S.J.

1. John Pelissero opened the meeting at 8:00 a.m. and Phil Hale offered a prayer.
2. The minutes of the February 2, 2016 meeting were approved unanimously.
3. John Pelissero asked if there were any additions to the agenda—Rob Munson added a review of Baker Tilly’s enterprise risk assessment, and Donna Curin added the upcoming Board of Trustees meeting.
4. Jane Neufeld then distributed a proposed updated demonstration policy which is the result of numerous discussions as well as feedback gathered at the University Senate open forum earlier this month. One significant proposed change includes moving from mandatory notice two weeks before a demonstration to 48 hour notice which is requested but not mandatory. The Cabinet discussed the revised proposed policy and suggested that it be circulated to the entire university community for feedback before any final changes are considered and made. The final policy will be approved and circulated right after spring break.
5. Phil Hale gave an update on the status of the Monetary Awards Program (MAP) and the #MapMatters campaign related to Illinois Senate Bill 2043. The campaign successfully got word to the Governor regarding the importance of MAP to the 140,000 students in Illinois who count on MAP in order to pursue their higher education degrees. At the rally in Springfield this week, two students spoke about MAP, including John Bello who is a student in Arrupe College. Senate Bill 2043 was delivered to Gov. Rauner on February 16 and it is still expected that he will veto the bill.
6. Wayne Magdziarz reviewed the “State of the Neighborhood” event which took place on February 16. Approximately 300 students, faculty and staff, as well as some campus neighbors, attended the event. Some key take-aways from the event include the need to do a better job of advertising Campus Safety programs and resources; convening a biannual walking tour around the Lake Shore campus neighborhood with Campus Safety to identify areas that would benefit from increased security; developing a communication plan regarding safety awareness tips that could be posted on all residence hall interior doors and more. John highlighted the need to develop a comprehensive plan for how we communicate campus safety issues with the university community, and how best to utilize all of our channels to do so. It was agreed that another “State of the Neighborhood” event would be held early in the fall semester to continue these important discussions. In the meantime, Wayne indicated that Tom Murray would be meeting with a small group of people later today to discuss the ideas generated at the meeting in order to identify priorities and to build on the momentum from this week’s event.

7. Susan Malisch gave a brief review of Plan 2020 and John praised Susan for the excellent summary report she prepared for the trustees to review this week. Susan then presented a motion to establish a basic Plan 2020 goal at the leadership level (Cabinet, Deans and select other institutional leaders) to align the work in their areas with the strategic plan. The motion was seconded and passed. John proposed putting the Plan 2020 badge on homepages such as the Arrupe College page, inviting people who would like to learn more about the strategic plan to click on a link to go to the Plan 2020 site, in order to raise awareness about what is being done across the university to advance implementation of the Plan's goals.
8. Kelly Shannon then reviewed her department's spring communication plan including the focus on Plan 2020, diversity and inclusion, and the "respect the conversation" messaging. The Cabinet agreed that we are moving in a good and fruitful direction here. Ideas about how to promote the "respect the conversation" message were discussed, and Kana Henning suggested that we organize debates among faculty members who have divergent views on hot topics, and who could model what a respective conversation looks like for our students.
9. Winifred Williams reminded the Cabinet that February 26 is the last day to enroll in the long-term care program with Life Secure with reduced underwriting. After February 26th employees who are interested in the program will have to pass full medical underwriting to enroll.
10. Winifred then showed the new orientation video which features John Pelissero.
11. Lastly, Winifred reviewed the draft diversity statement which was prepared by the Executive Council on Diversity and Inclusion. John suggested that it was a bit long although the language in the statement is well-written, and Wayne proposed changing the language "our shared dream" to read "our shared commitment." Winifred asked for additional feedback to be sent to her so that the statement can be finalized by the end of this month. John encouraged the Cabinet to share the draft statement with their units and to circle back to Winifred by February 26.
12. Rob reviewed Baker Tilly's plan to conduct an enterprise risk assessment this spring which will be shared with the trustees at the May Audit Committee meeting. The university's last risk assessment took place in the fall of 2014 and was conducted by Weiser Mazar. Emilio Iodice indicated that Baker Tilly recently completed their risk assessment audit of the JFRC and that it was a very organized and professional process.
13. Donna reminded the Cabinet that the Board of Trustees committee meetings are on the Health Sciences campus next week, and the full board meeting will be on the Water Tower campus. She also thanked Steve Bergfeld for his help with the arrangements in Maywood.

The meeting was adjourned at 10:10 a.m.