

Cabinet Meeting  
March 29, 2016

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Members present: Steve Bergfeld, Patrick Boyle, Margaret Callahan, Pam Costas, Donna Curin, Justin Daffron, S.J., Lorraine Fitzgerald, Phil Hale, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Chris Manning, Rob Munson, Jane Neufeld, John Pelissero and Kelly Shannon

Absent: Emilio Iodice and Winifred Williams

Guests: Chris Murphy

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1. John Pelissero opened the meeting at 8:00 a.m. and Tom Kelly offered a prayer.
2. The minutes of the March 15, 2016 meeting were approved with a word change in item #8.
3. John then welcome Chris Murphy to the meeting. Chris presented an opportunity for Loyola to participate in Catholic Charities' Refugee Resettlement Program by sponsoring a family's resettlement into Rogers Park or Edgewater. Chris reviewed the requirements, processes, and the cost of participating in this program. Cabinet members proposed ways to streamline and strengthen the program and Susan highlighted the opportunity to align this effort with our Plan 2020 goals as well as with our partnership with Catholic Charities on specific aspects of that Plan. The Cabinet agreed that Loyola should partner with Catholic Charities on this important program, and Chris will serve as the point person on this effort for the university.
4. Kana Henning then detailed changes to housekeeping and residence hall painting that will positively impact the FY17 budget. She presented a proposal that would reduce the frequency of office cleanings to two times per week and detailed Millard's plans to reassign FTEs in order to help us with our cost-saving goals. These changes would result in a savings of \$660,000 for FY17. Additionally, Kana presented plans to reduce residence hall painting expenses which would result in a savings of \$330,000 for FY17. The Cabinet discussed and approved these recommended changes to housekeeping and painting services.
5. Wayne Magdziarz presented a proposed Sustainability Committee which would serve to bring everything we are doing related to sustainability under one umbrella and to help us define a process for reviewing and approving projects. This committee would serve as a central point for reviewing and coordinating proposed projects. A motion to endorse this proposal was approved by the Cabinet.
6. Tom distributed a copy of the November 2015 approved Speakers Policy and asked the Cabinet to review the policy in terms of the processes in place for faculty and staff who bring external speakers to campus. Phil Hale also distributed the January 2011 guidelines regarding political activities/events to the Cabinet as context for this review. John highlighted the need to have one comprehensive policy that includes details on approval processes for all students, faculty and staff who are organizing events. Tom will work with Jane and others on revising the policy language and will bring it back to Cabinet for review at a future meeting.

7. In Information Sharing, Phil noted that April 20<sup>th</sup> will be a lobby day in Springfield to continue to push for funding for MAP.
8. Justin Daffron, S.J. shared that the annual faculty/staff donor lunch would take place on the LSC this afternoon. Justin also noted that 250 people are already registered for Alumni Weekend in June.
9. Wayne invited the Cabinet to the opening of Lakeshore Partners on April 8<sup>th</sup> at 5 p.m.
10. Jane Neufeld shared that last week, Mariana Chavez was elected president of SGLC.
11. Tom gave an update on Aramark's contract negotiations with their employees. Conversations are on-going and there seems to be good communication between the relevant parties.

The meeting was adjourned at 9:50 a.m.