

## Quinlan School of Business Honor Code

Loyola University Chicago is Chicago's Jesuit Catholic University—a diverse community seeking God in all things and working to expand knowledge in the service of humanity through learning, justice and faith. The Quinlan School of Business embraces our university's Jesuit tradition in striving to develop responsible leaders who treat others honestly, fairly, and respectfully—leaders who build relationships of loyalty and trust, who honor their commitments and obligations, who are infused with a sense of responsibility to serve the common good, who share their knowledge and skills with others, and who act at all times with the highest level of integrity and ethical behavior.

To support this commitment, the Quinlan School has adopted this Honor Code which outlines the standards of academic integrity and professional behavior that are expected of all faculty, staff, and students, both undergraduate and graduate.

**Academic Integrity:** The basic commitment of a university is to search for and to communicate the truth as it is honestly perceived. Faculty, staff and students of the Quinlan School are called upon to know, to respect and to practice this standard of personal honesty. All members of the Quinlan School shall refrain from academic dishonesty and misconduct in all forms, including plagiarism, cheating, misrepresentation, fabrication and falsification.

Plagiarism is a serious violation of this standard. Plagiarism is the appropriation for gain of ideas, language, or work of another without sufficient public acknowledgement that the material is not one's own. Plagiarism involves deliberate taking and use of specific words and ideas of others without proper acknowledgement of the sources.

Cheating is attempting to gain an unfair advantage while taking a test or submitting other work. Cheating includes, but is not limited to, copying from others during exams, bringing unauthorized material to an exam, sharing previous exams without instructor permission, changing answers after the test is completed and sharing exam questions and answers with students who have yet to take the test.

Plagiarism or cheating on the part of the student in individual or group academic work or in examination behavior will result minimally in the instructor assigning the grade of "F" for the assignment or examination. In addition, all instances of academic dishonesty must be reported to the chairperson of the department involved. The chairperson or dean may constitute a hearing board to consider the imposition of sanctions in addition to those imposed by the instructor, including a recommendation of expulsion, depending upon the seriousness of the misconduct. Students may confidentially report observed instances of academic dishonesty to the instructor, chairperson or dean. Instances of faculty misconduct should be reported to the department chair or dean.

For further information about our expectations for academic integrity and sanctions for violations, consult the Statement of Academic Integrity on the Quinlan School of Business website.

**Professional Behavior:** The Quinlan School expects all constituents to conduct themselves in a professional manner, respecting the dignity of each individual. We embrace the diversity that each of us brings to our learning partnership: religious, ethnic, cultural, political, and academic. We do not tolerate discrimination, harassment, or abuse, whose sanctions may include probation and dismissal from the university. For further details regarding community standards, judicial procedures, and university policies, consult the Student Handbook.

I pledge to uphold the standards of Academic Integrity and Professional Behavior of the Quinlan School of Business Honor Code and to abide by the complete set of regulations detailed in the Statement of Academic Integrity and the Student Handbook.

Name: \_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)