

Leave of Absence Request

The Loyola University Chicago Quinlan School of Business (Quinlan) requires all students to maintain continuous enrollment in graduate level courses from the time of their admission up to the time of completion of all course work required for the degree. A student may request a Leave of Absence from the program, but must re-apply to Quinlan if the student does not enroll in two consecutive quarters. If you would like to request a leave of absence, please fill out this form and return it to:

Quinlan School of Business, Graduate Programs
Director of Quinlan Graduate Programs
16 East Pearson Street, Room 320D
Chicago, IL 60611
Fax: (312) 915 – 7207

Name: _____ Student ID#: _____

Address: _____

Street

Apt#

City

State

Zip Code

Phone: _____ LUC email: _____

Program:

___ MBA ___ MSISM ___ MSIMC ___ MSA ___ MSF ___ MSHR

___ Dual Degree _____ Certificate Program _____

Last Quarter enrolled:

___ Fall, 20___

___ Winter, 20___

___ Spring, 20___

___ Summer, 20___

Would like to return in the following Quarter:

___ Fall, 20___

___ Winter, 20___

___ Spring, 20___

___ Summer, 20___

Comments: _____

Student Signature: _____ Date: _____

___ Date Received ___ Approved ___ Denied ___ Student Contacted



QUINLAN
SCHOOL of BUSINESS