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MGMT 201 – 104, Managing People and Organizations

Meeting Information			
Days & Times	Room	Instructor	Meeting Dates
Tues & Thurs. 2:30-3:45 PM	Corboy Room 522	William Fanizzo, AKA Dr. Bill	01/16/2018 - 5/05/2018

Catalog Description

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Prerequisite: Sophomore standing.

This course introduces students to the dynamics of human behavior in the workplace through the study of such topics as perception, learning, motivation, leadership and group behavior.

Course Overview:

Outcome: Students will learn principles of interpersonal influence, conflict resolution, and effective group behavior and develop an awareness of ethical issues in the workplace and organizational social responsibility

Course Objectives and Learning Outcomes

- Learn principles of interpersonal influence, conflict resolution and effective group behavior and develop an awareness of ethical issues in the workplace and organizational social responsibility.
- Develop personal, group and class goals for managing in the class and other organizational settings.
- Provide opportunities to apply concepts and practice skills from the readings, activities, and class discussions for reflection and action.
- Develop Critical Thinking skills as applied to business problems.
- Enhance students emerging managerial skills so as to become more effective and constructive organizational members, leaders and team builders.

Required Materials

**Organizational Behavior, 17th Edition, Stephen P. Robbins and Timothy A Judge, January 1, 2015
ISBN: 978-0-13-410398-3**

Available at Follett Bookstore, online (Amazon)



The Goal (393 pages, see course Assignments, Free digital copy) ISBN: 0-88427-178-1

Johnsonville **A**

Can be purchased from HBR for \$4.00 + You must register then pay (14 pages)
Follow course link: Posted with instructions in Saki / Assignments

Supplemental cases, exercises and handouts may be distributed through the term.

Special Note: Chapter reflections

The weekly chapter reflection is a sub topic from the assigned chapter that you find particular interesting. Only one page is necessary these are your notes you can speak from if and when you are called on. The reflections should contain: (number them)

What topic did you like (title)?

1. What is it about?
2. What did the peer reviewed article say about the topic you picked?
3. How could you apply it to a work situation?

Note: Your reflections should be typed and with your specific topic in large font (18) at the top. A peer reviewed article is required of your topic to provide another point of view on it (contrary if possible).

Instructor Expectations and Course Policies

- Professionalism is expected in the classroom. This includes: arrive to class on time and stay for the entire class period, attend every required class session, actively participate in discussions, stay engaged during lectures and show respect for others' opinions and experiences through verbal and body language.
- **Please turn off and do not use cell phones or other wireless devices, including laptop computers, in class.**
- **Please remain in the class room during presentations.**
- Reserve non-class related questions for before, after class or set up an appointment during office hours.
- Refer to the course Sakai site for notes, slides, and other class-related handouts/resources.
- I will return e-mails and phone calls in a timely manner and expect the same from students.
- Course communication will be sent to your Loyola e-mail address. I am unable to send information about grades or other academic work to a non-Loyola e-mail address. Students should continue to check their Loyola e-mail accounts until final grades are posted.

Grading Criteria (See Sakai for specific instructions on each assignment below)

Assignment	Description	Pts / %
Class Participation and Attendance	<p>Your in-class contribution is an important part of your grade and of the shared learning experience. Attendance at all classes, and active participation in class discussions, is expected.</p> <p>You can meet this expectation by coming to class on time and by:</p> <ul style="list-style-type: none">• Being actively engaged (Laptops closed)• Providing constructive and useful feedback to your peers• Being prepared for class, e.g., reading all materials completing assessments, etc.;• Contributing pertinent and meaningful insights in your group work and class discussions.• Participation points are awarded at the end of the semester based both attendance and participation <p>Note: You will be required to turn in your notes on the chapter reflections and when called on share them with the class. You should have a reasonable familiarity with your topic. <u>The most chosen topics from the reflections will be used as the primary basis for the tests.</u></p>	50/10%
First Test	T/F & Multiple choice (25 questions)	100
The Goal Questions /Paper Mid-Term	Answer questions given (9 questions ,2-3 pages)	100
2nd Test	T/F & Multiple choice (25 questions)	100
Final Paper	HBR Case, Johnsonville A	200/
Total		550/100%

The total points for MGMT 201 are used to determine the final grade. Based on the points earned by the student.

Course Grading Scale

A	93-100	B+	87-89	C+	77-79	D+	67-69
A-	90-92	B	83-86	C	73-76	D	60-66
		B-	80-82	C-	70-72	F	59

Attendance
Class attendance and participation are fundamental components of learning, so punctual attendance at all classes, for the full class period is expected.

Make-Up Examinations
Loyola University academic policy provides that tests or exams may be given during the semester or summer sessions as often as deemed advisable by the instructor. Because Quinlan faculty believes exams represent a critical component of student learning, required exams should be taken during the regularly scheduled class period. **Make-up exams are discouraged.** Exceptions may be granted only by the faculty member or department chair, and only for unavoidable circumstances (illness verified by a signed physician’s note, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, or religious observance). A make-up final exam may be scheduled only with the permission of the appropriate Quinlan Assistant or Associate Dean.

Please note:
This class may deviate from the course outline above.
The instructor reserves the right to make changes as needed to the course syllabus for all students.

Class by Class/Week by Week Course Outline

Dates	Topics	Chapters and Assignments
Wk 1 Tuesday. `1/16 Thursday 1/18	Course overview and objectives Instructor and student expectations Diversity	Read assigned chapters before class Chapter 2 Thurs Chapter 2 reflections & discussions. Be prepared to discuss the following questions on the chapter. <ol style="list-style-type: none"> 1. What topic did you like? 2. What is it about? 3. What did your peer reviewed say about this topic. 4. How could you apply it to a work situation? Submit your notes after class, (typed).

<p>Wk 4 Tues 2/06</p> <p>Thurs 2/08</p>	<p>First Test</p> <p>Personality</p>	<p>Chapters 2,3,4 Tuesday</p> <p>Chapter 5 reflections & discussions. Be prepared to discuss the following questions on the chapter.</p> <ol style="list-style-type: none"> 1. What topic did you like? 2. What is it about? 3. What did your peer reviewed say about this topic? 4. How could you apply it to a work situation? <p>Submit your notes after class. (typed).</p>
<p>Wk 5 Tues 2/13</p> <p>Thurs 2/15</p>	<p>Perception & Decision Making</p>	<p>Chapter 6 Tuesday Chapter reflections & discussions.</p> <p>Thursday Group Case study & PPT</p>
<p>Wk 6 Tues. 2/20</p> <p>Thurs 2/22</p>	<p>Motivation Concepts</p>	<p>Chapter 7 Tuesday Chapter reflections & discussions.</p> <p>Thursday Group Case study & PPT</p>
<p>Wk 7 Sun. 2/05</p> <p>Tues. 2/27</p> <p>Thurs. 3/01</p> <p>Break 3/05- 3/09</p>	<p>Goal Questions Released 6 AM (Sakai)</p> <p>Mid-Term, The Goal (submit in Sakai)</p> <p>Motivation Applications</p>	<p>Sunday</p> <p>Chapter 8 Thursday Chapter reflections & discussions.</p>

Wk 9 Tues. 3/ 13	Foundations	Chapter 9 Tuesday Chapter reflections & discussions.
Thurs 3/15		Thursday Group Case study & PPT

Wk 10 Tuesday. 3/20	Teams	Chapter 10 Tuesday Chapter reflections & discussions.
Thurs 3/22		Thursday Group Case study & PPT
Wk 11 Tues 3/27	Communication	Chapter 11 Tuesday Chapter reflections & discussions.
Thurs 3/29 No Class	Easter Break	
Wk 12 Tues 4/03	Second Test	Chapters 8,9 10,11
Thurs 4/05	Leadership	Chapter 12 Chapter reflections & discussions.
Wk 13 Tues 4/10	Power and Politics	Chapter 13 Tuesday Chapter reflections & discussions.
Thurs 4/12		Thursday Group Case study & PPT

<p>Wk 14 Tues 4/17</p> <p>Thurs 4/19</p>	<p>Conflict and Negotiations</p>	<p>Chapter 14 Tuesday Chapter reflections & discussions.</p> <p>Thursday Group Case study & PPT</p>
<p>Wk 15 Tues. 4/24</p> <p>Thurs 4/26</p>	<p>Organizational Culture</p> <hr/>	<p>Chapter 15 Tuesday Chapter reflections & discussions.</p> <p>Thursday Review of Johnsonville case and instructions</p>
<p>Week 16 Final Project/ Paper Due, Saturday 5/05 4:15 PM</p>	<p>Review/ discussion of your plan. Bring a copy to reference from. (paper or electronic)</p>	<p>Paper Due 5/5 see Sakai for instructions</p>