



APPEAL OF FINDING OF ACADEMIC MISCONDUCT

This form should be submitted to the appropriate Department Chair or Associate Dean when a student wishes to contest a finding of academic misconduct.

Student Name: _____

Today's Date: _____

LUC Student ID #: _____

Student Email: _____@luc.edu

<i>Class Number</i>	<i>Subject & Course Number</i>	<i>Section Number</i>	<i>Term Enrolled</i>	<i>Final Grade</i>	<i>Instructor</i>	<i>Instructor's Academic Department</i>

Appeal Statement

Prepare a statement that explains in detail why you consider the instructor's finding of academic misconduct to be incorrect. Please note that a lack of intention to violate the Academic Integrity Policy by itself does not warrant grounds for an appeal. Include/attach any relevant materials to your appeal and explain their significance in the section below.

Read Carefully Before Signing

1. I have read the [Academic Integrity Policy](#), specifically the section Academic Grievance Procedure: Academic Misconduct, and I clearly understand the standards and regulations stated in this section of the Undergraduate Studies Catalog.
2. I believe that my appeal statement above is accurate, reasonable, and within the limits of these standards.
3. I confirm that I attempted to resolve this issue relating to academic misconduct with my instructor but was unable to reach a resolution.

Student Signature: _____

For Office Use Only

To be completed by Department Chair(s). If Department Chair(s) does not apply, completed by Dean's Designee of School.

Date Received: _____

Grounds for Appeal:

- Yes – refer to academic grievance hearing board**
- No – notify student of decision**

Rationale:

Department Chair/Dean's Designee Name: _____

Signature: _____ **Date:** _____