



**Application to Transfer Credit for New (First Time) Freshman  
(For Students Admitted on/after Fall 2013)**



*Preparing people to lead extraordinary lives*

**PART I – to be completed by the student:**

**Student's Name:** \_\_\_\_\_ **Student's ID:** \_\_\_\_\_

**High School Name:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Title of Course(s):** \_\_\_\_\_

**College(s) where taken:** \_\_\_\_\_

I certify that I have read the Transfer Credit Policy for New (First Time) Freshman and understand the policy as presented. I also understand it is my responsibility to insure that my request for transfer credit, including the application form and transcript(s) must be received by the Office of Registration and Records no later than 30 days after my initial matriculation (start of the first term of attendance) at Loyola University Chicago.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Send this form directly to:

Loyola University Chicago  
Office of Registration and Records  
ATTN: Transfer Credit Team  
820 N Michigan Ave LT 504  
Chicago, IL 60611

Send all official academic transcripts directly to:

Loyola University Chicago  
Office of Undergraduate Admission  
1032 W Sheridan Road  
Sullivan Center, Room 150  
Chicago, IL 60660



## Transfer Credit Policy for New (First Time Freshmen) for Students Admitted on/after Fall, 2013\*

New first-time freshmen (admitted on or after Fall, 2013) may transfer a maximum of 36 hours of credit from AP/IB/CLEP and or transfer credit toward their undergraduate degree requirements under the following conditions:

1. Students must complete an application form within the first 30 calendars days of initial matriculation at Loyola University Chicago. The completed form must be received by the Office of Registration and Records within the first 30 calendar days of initial matriculation at Loyola University Chicago.
2. The college course must have been conducted in conjunction with an institution of higher education.
3. The student must have earned a grade of B or higher in such transfer courses.
4. Students awarded such transfer credit are limited to a maximum of 36 credit hours for the combined total of AP credit, IB credit, CLEP and/or transfer credit.
5. The transfer credits will be applied toward the normal 120 credit hour graduation requirements and be consistent with transfer articulation rules in effect for Core, Major, School, or Elective credit.
6. An exception may be granted to students who attend a high school in which students may earn an Associate of Arts or Associate of Science degree while in high school; such students may transfer up to 64 credit hours to LUC. (An Associate of Applied Science degree does not qualify for an exemption.)
7. This policy will be administered by the Office of Registration and Records.

\* Transfer students who took college courses while in high school must have a grade of "B" or higher to transfer the course to Loyola.

Loyola University Chicago admits students without regard to their race, color, sex, age, national or ethnic origin, religion, sexual orientation, ancestry, military discharge or status, marital status, or any other protected status. This information is current as of 26434238.