Online Fundraising Approval Form

Student Organization Fundraising Online: ________________________________

Fundraising Website: ________________________________

Non-Profit Vendor(s): ________________________________________________

Name of Event/Program: ______________________________________________

Timeline of Fundraising: __________________________

Contact for Non-Profit Vendor(s): Name:____________________

Email:__________________ Phone:________________________

Guidelines for Online Fundraising by Student Organizations
Student organization may be approved for on-line fundraising for charitable/non-profit organizations if:

- Charitable/non-profit organization provides online portal for fundraising.
- Funds go directly to the Charitable/non-profit organization, and students do not have access to funds.
- Donation page may not use LUC logos, crest or other trademarks.
- Organization is consistent with Loyola University Chicago’s mission.
- Request is approved by SAGA staff prior to engaging in fundraising.
- Request submitted at least 2 weeks in advance of starting fundraising activities.

By submitting this request, I verify that the above information is true and that all guidelines regarding online fundraising have been followed. (Please sign).

_________________________________________ ___________________________
Organization President Date

_________________________________________ ___________________________
Organization Treasurer Date

SAGA USE ONLY:

Circle one: Approved/Not Approved Decision Rationale: ________________

Date/Sign: ________________