



ACADEMIC INTERNSHIP

The undergraduate Healthcare Administration Program prepares graduates for careers in the administration and organization of health care delivery systems and health services. The curriculum includes a full semester internship in the spring semester of the students' senior year.

OBJECTIVES

- To apply academic learning to real-world practice.
- To understand the healthcare organization, including its responsibilities, structure and objectives.
- To integrate how a specific project relates to larger organizational goals.
- To gain experience and further develop skills in a professional healthcare setting.

KEY FACTS

- Roughly 200 hour commitment, over 13 weeks*
- Spring semester, January to April
- Unpaid, paid, or stipend
- Seniors, expecting to graduate within 6 months

*Minimum 196 contact hours required

HEALTHCARE ADMINISTRATION UNDERGRADUATE PROGRAM

INTERNSHIP SCOPE

Ideally the internship includes a small scale project that can be completed during the term, as well as other opportunities that promote an understanding of the organization such as shadowing, event planning, department tasks or networking.

PROJECT SUGGESTIONS

- A project from the department's wish list.
- A new initiative that requires development or launch support.

EXAMPLES

- Participation in Lean event, process mapping, measurement and implementation of department changes.
- Program management and writing support for Magnet application.
- Process improvement project for customer satisfaction, including collection of wait time and response data and consensus building on recommendations.
- Program planning for customer or internal events, including vendor coordination, material development,

- documentation, post-event follow-up.
- Assist with creation of monthly dashboards.
- Data collection and analysis for ongoing program research, including development of conclusions and next steps.
- Secondary research for, and the development of, a database for marketing an organization's services.
- Research and consolidation of best practices in key clinical area to support member materials.
- Assist with patient population data; project expected reimbursement based on insurer contracts.

CRITERIA

- Must be a learning experience.
- There is supervision and routine feedback by a professional.
- Skills or knowledge learned must be transferrable to other employment settings.
- There are clearly defined learning objectives/goals related to the professional goals of the academic



SAMPLE OF HEALTHCARE ADMINISTRATION INTERNSHIP SITES

PREPARING INDUSTRY PROFESSIONALS

At the successful completion of the program, graduates will be prepared to:

- Understand the U.S. and global healthcare systems.
- Understand the legal, social and economic environments affecting healthcare systems and healthcare delivery.
- Understand the needs and determinants of health at the individual, community and population levels.
- Apply fiscal and economic principles in the management of healthcare settings and services.
- Apply organizational and management theories and principles in a variety of healthcare settings.
- Apply principles of information management, data analysis and quality improvement in the organization, delivery and management of healthcare settings and services.
- Integrate values, ethics and social justice into the management and leadership of healthcare systems, services and delivery in keeping with the Jesuit Catholic tradition.

For more information:

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A Safe Haven

Accreditation Council for
Pharmacy Education

Adventist Hinsdale Hospital

Advocate Good Samaritan
Hospital

Advocate Illinois Masonic
Medical Center

Alliance of Chicago

American Diabetes Association

American Hospital Association,
Health Research & Educational
Trust

American Medical Association

Ann & Robert H. Lurie
Children's Hospital of Chicago

Avaap

Bear Necessities Pediatric
Cancer Foundation

CETA Inc.

Chicago Department of Public
Health

Council for Jewish Elderly

Easter Seals

Erie Family Health Center

Heartland Alliance

Heartland Health Centers

Hill-Rom

Illinois Chapter of American
Academy of Pediatrics

Independence Plus

Legacy Healthcare

Lexington Health Network

Loyola University Chicago
Health Sciences Division

Loyola University Medical
Center

Loyola Community Nursing
Center

MacNeal Hospital

Mather Lifeways

MATTER

Meridian Health Plan

Metropolitan Chicago Breast
Cancer Task Force

Misericordia

Northwestern Medical Group

Northwestern Center for Health
Information Partnerships

Oak Street Health

Oral Health America

Presence Saint Joseph Hospital

Press Ganey

Rising Medical Solutions

Rush Medical Center

Strata Decision Tech

The Joint Commission

ViLiving

ViMedicus

Vietnamese Association of
Illinois

Vital Rehabilitation

Vizient, Inc.



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Preparing people to lead extraordinary lives