ACADEMIC INTERNSHIP
The undergraduate Healthcare Administration Program prepares graduates for careers in the administration and organization of health care delivery systems and health services. The curriculum includes a full semester internship in the spring semester of the students’ senior year.

OBJECTIVES
- To apply academic learning to real-world practice.
- To understand the healthcare organization, including its responsibilities, structure and objectives.
- To integrate how a specific project relates to larger organizational goals.
- To gain experience and further develop skills in a professional healthcare setting.

KEY FACTS
- Roughly 200 hour commitment, over 13 weeks*
- Spring semester, January to April
- Unpaid, paid, or stipend
- Seniors, expecting to graduate within 6 months
*Minimum 196 contact hours required

HEALTHCARE ADMINISTRATION UNDERGRADUATE PROGRAM

INTERNSHIP SCOPE
Ideally the internship includes a small scale project that can be completed during the term, as well as other opportunities that promote an understanding of the organization such as shadowing, event planning, department tasks or networking.

PROJECT SUGGESTIONS
- A project from the department’s wish list.
- A new initiative that requires development or launch support.

EXAMPLES
- Participation in Lean event, process mapping, measurement and implementation of department changes.
- Program management and writing support for Magnet application.
- Process improvement project for customer satisfaction, including collection of wait time and response data and consensus building on recommendations.
- Program planning for customer or internal events, including vendor coordination, material development, documentation, post-event follow-up.
- Assist with creation of monthly dashboards.
- Data collection and analysis for ongoing program research, including development of conclusions and next steps.
- Secondary research for, and the development of, a database for marketing an organization’s services.
- Research and consolidation of best practices in key clinical area to support member materials.
- Assist with patient population data; project expected reimbursement based on insurer contracts.

CRITERIA
- Must be a learning experience.
- There is supervision and routine feedback by a professional.
- Skills or knowledge learned must be transferrable to other employment settings.
- There are clearly defined learning objectives/goals related to the professional goals of the academic
PREPARING INDUSTRY PROFESSIONALS
At the successful completion of the program, graduates will be prepared to:

• Understand the U.S. and global healthcare systems.
• Understand the legal, social and economic environments affecting healthcare systems and healthcare delivery.
• Understand the needs and determinants of health at the individual, community and population levels.
• Apply fiscal and economic principles in the management of healthcare settings and services.
• Apply organizational and management theories and principles in a variety of healthcare settings.
• Integrate values, ethics and social justice into the management and leadership of healthcare systems, services and delivery in keeping with the Jesuit Catholic tradition.

SAMPLE OF HEALTHCARE ADMINISTRATION INTERNSHIP SITES

A Safe Haven
Accreditation Council for Pharmacy Education
Adventist Hinsdale Hospital
Advocate Good Samaritan Hospital
Advocate Illinois Masonic Medical Center
Alliance of Chicago
American Diabetes Association
American Hospital Association, Health Research & Educational Trust
American Medical Association
Ann & Robert H. Lurie Children's Hospital of Chicago
Avaap
Bear Necessities Pediatric Cancer Foundation
CETA Inc.
Chicago Department of Public Health
Council for Jewish Elderly
Easter Seals
Erie Family Health Center
Heartland Alliance
Heartland Health Centers
Hill-Rom
Illinois Chapter of American Academy of Pediatrics
Independence Plus
Legacy Healthcare
Lexington Health Network
Loyola University Chicago Health Sciences Division
Loyola University Medical Center
Loyola Community Nursing Center
MacNeal Hospital
Mather Lifeways
MATTER
Meridian Health Plan
 Metropolitan Chicago Breast Cancer Task Force
Misericordia
Northwestern Medical Group
Northwestern Center for Health Information Partnerships
Oak Street Health
Oral Health America
Presence Saint Joseph Hospital
Press Ganey
Rising Medical Solutions
Rush Medical Center
Strata Decision Tech
The Joint Commission
ViLiving
ViMedicus
Vietnamese Association of Illinois
Vital Rehabilitation
Vizient, Inc.

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