

BA/MS Information Technology Checklist

Student: _____

Primary Academic Advisor: _____

IT Program Director: Clinical Instructor of Computer Science Udayan Das

Admission Requirements

BA Information Technology students in the School of Continuing and Professional Studies, can be considered for admission into the dual BA/MS Information Technology program once they have satisfied the admission requirements. Students should work with their primary academic advisor and the IT program director to confirm that they've met these requirements.

- I have scheduled an appointment with my primary academic advisor to review that I've met the requirements for admission into the BA/MS Information Technology program.
- I have completed 90 credit hours toward my 120 credit hour undergraduate degree requirement. The 90 credit hours is cumulative of all credit earned: Loyola academic credit, transfer credit, and non-traditional credit.
- I have completed at least 15 credit hours of my major requirements including:
 - COMP 271 Data Structures: Algorithms and Applications
 - 9 credit hours of 300-level information technology major courses:
 1. _____
 2. _____
 3. _____
- I have a GPA of 3.5 or higher for my information technology major courses.
- I have a cumulative GPA of 3.3 or higher for all Loyola coursework
- I have completed or am close to completing my Core or IAI general education requirements.
- I understand that my starting semester for the MS Information Technology program, if admitted, would be: _____

Application Requirements

Once you have met with your advisor and confirmed that you have satisfied the above requirements, students interested in pursuing the dual BA/MS Information Technology program must seek admission into this program.

- I have completed and submitted my application to the BA/MS Information Technology program found here: <https://gpem.luc.edu/apply/> (Use the starting semester identified in the requirements list above when completing this application.)
- I have submitted the required supporting materials along with my application: One page personal statement of purpose and three letters of recommendation, at least two coming from faculty who teach computer science courses at SCPS or in the Department of Computer Science at Loyola University Chicago.
- Transcripts from prior institutions, if submitted with prior undergraduate application, will not need to be submitted again. Transcripts from Loyola University Chicago do not need to be submitted.



School of Continuing & Professional Studies

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The following are required to complete the BA/MS dual degree program:

- Successful completion of the BA Information Technology within the School of Continuing & Professional Studies.
- 30 credit hours of 400-level graduate courses, including those counted while an undergraduate, completed with a GPA of 3.0 or higher.

The following are the three courses (9 credit hours) that will apply both toward my BA as well as my MS in Information Technology (*these courses are typically taken in the final year of the student's undergraduate work*):

1. _____
2. _____
3. _____

Special Note: a student with credit for a 300-level COMP course that has an equivalent 400-level COMP course may not take the 400-level course for separate credit. Example: COMP 317 and COMP 417 are equivalent courses and credit can only be earned once.

Who do I contact with my questions?

Questions regarding whether you have met the **admission requirements** to be considered for the dual BA/MS Information Technology program should be directed to either your primary academic advisor or to the Information Technology Program Director.

Questions regarding the **application requirements** (i.e., statement, recommendation letters) or regarding the **MS in Information Technology program** should be directed to the Graduate Program Director for Information Technology, Dr. Channah Naiman, cnaiman@luc.edu.



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