

FIND YOUR DIRECTION

SERVICE-LEARNING

Advancing Your Organization's Priorities WORKSHEET

Volunteer Roles	Some existing roles that students could fill:	SUPERVISORS:
	Some new roles students could fill:	SUPERVISORS:
Projects or Research	Current projects where students could "plug in":	SUPERVISORS:
	"Back burner" projects that students could advance:	SUPERVISORS:
Getting the Message Out	Current community education/advocacy efforts:	SUPERVISORS:
	Great ideas for building our movement:	SUPERVISORS:



- Develop clear, evocative **job descriptions** for standard volunteer roles
- **Advertise** volunteer opportunities on RamblerLink AND at the Service and Job Opportunities Fairs
- Associate a specific **contact person** with each volunteer position so that students know where to direct their questions about the opportunity
- Schedule at least one volunteer **orientation** at the beginning of each semester (2nd or 3rd week), advertise it with the position, and make it mandatory for all new volunteers
- Assign a particular **supervisor** to each volunteer position, and make sure volunteers know who their supervisor is and how to contact him/her

Engage Students, Classes, or *Multiple* Classes in Projects and Community-Based Campaigns

- Projects (whether one-shot efforts or components of ongoing community-based campaigns) require significant **lead time and preparation**, so approach the CEL or faculty member at least three months before the start of the project
- **Specificity** of process and deliverables, **supervision** of student progress and comprehension of the project goal, and **ongoing dialogue** for direction, retooling, and improvement are the keys to project success
- Remember the limits of the **academic calendar**, but don't be afraid to think about engaging multiple classes or groups over multiple terms on discrete aspects of an ongoing project
- **Engage the CEL directly** for any interdisciplinary, multi-class, or longer-term commitments
- Ask the CEL to write **letters of support** for grants and other funding

Invite Students to Help Spread Your Message (Presentation/Community Education)