

Student Government of Loyola Chicago



11/17/2019, 5:00 PM
Location, Campus
Steering Minutes

- I. Roll Call
 - A. Call to Order at 5:08 PM
 - B. All Present
 1. Not Present: ACO Nelson, CCO Martinez, ACO Stefanic
- II. Check Ins (**VP Guerrero**)
- III. SGLC Newsletter (**President Meis and Senator Safakas**)
 - A. Senator Safakas stated that she had talked with several other senators about the newsletter. They are excited it came out, but it also celebrated things a lot earlier in the semester. How do we support the Communications team with letting them know what initiatives we are working on so they can highlight the progress.
 - B. President Meis asked what was out of date.
 - C. Senator Safakas stated that there were things from September and October. They were also things posted on the social media. Should the newsletter be a repeat of what was posted on social media or are they going to be exclusive.
 - D. President Meis stated that the newsletter expands what was on social media mainly because it is toward a different audience. They will start sending this to administrators and departments. So, the newsletter will be a repeat of many things, but it will also be a place to expand on them. What are some suggestions for content and how to make those suggestions. They are going to be improving the process for editing and creating it.
 - E. CEDIO Thomas stated that there can be a Google Form for submissions.
 - F. CSO DeBold asked who the newsletter gets sent to.
 - G. President Meis stated that it went out to a lot of first-years for first-year elections. It was sent to those who attended the State of the Student Body Address and SGLC members. They are moving forward to send to administrators. They will also have the QR code at tabling.
 - H. CEDIO Thomas stated that similar to the highlights in the Senate Meeting, they can do highlights in the newsletter.
 - I. Senator Alvarez stated that they can highlight a Senator member.
 - J. Secretary Prag stated that the Communications Team will be doing it, which is why there was a Google Form sent out.
 - K. Senator McAllister stated that there should be a link to LIT
 - L. President Meis stated that they will make sure that it is in there.
 - M. Senator McAllister stated that all the committees are assigned a Communications team member and they should utilize that relationship. They have appreciated knowing that there is someone, but they have not been taking full advantage of that relationship. An open dialogue can help with the submissions.
 - N. CEDIO Thomas stated that there can potentially be a spotlight from each committee.
 - O. Senator McAllister stated that they can just keep the communication lines open and come up with content as they go.
 - P. Senator Khan stated that they should focus on interactive things in the newsletter such as the link to the ASPIRE survey.
 - Q. AG Barbieri stated that LIT was linked at the bottom in very small font.
 - R. Senator Alvarez stated that she liked the graphics.
 - S. President Meis stated that they will utilize the website as well with different initiatives. The Articles state that the newsletter should be sent out monthly but since this is the first time, we are doing something like this we can adapt. She stated that she would like to send out one more before Tim Love comes. She asked how people would feel for as needed vs. monthly.
 - T. Senator Alvarez stated that with honoring the articles and consistency of once a month would be good.
 - U. Senator McAllister asked if it is still once a month just on a different day.
 - V. President Meis stated yes.
 - W. Senator Alvarez stated she is okay with it then. CEDIO Thomas stated that we can have one for the beginning of the semester for a welcome, a mid-semester check, and an end of the semester wrap up.

- X. President Meis stated that overall she is hearing that they want it as a collaborative effort. It will take some coordination on the Communications Team to gather feedback. As of right now, she is thinking of sending the newsletter out every 3-4 weeks. She will take this back the Communications Team and lay out a more structured process.
 - Y. AG Barbieri stated that when the same two people read it, they can glaze over some of the tings. With the collaborative effort, it can help.
 - Z. President Meis stated that they will be sending it through the Communications Team. With sending one out soon, she asked if anyone has any ideas for it.
 - AA. Senator Safakas stated something mentioning the Spring Survey.
 - BB. President Meis stated also information about internals and dialogue sessions.
 - CC. Senator McAllister stated that they may or may not have something to say about ASPIRE.
 - DD. Speaker Drescher stated that there also can be the Green Grad Pledge for works in progress.
 - EE. President Meis stated that she will keep us updated and will make a more formalized plan.
- IV. **Tabling (VP Guerrero)**
- A. VP Guerrero stated they want to get engaged with how tabling is going and what some ideas are. He asked if it would be helpful for a how to guide for tabling with a pitch of what student government is and also plug social media.
 - B. Senator Khan stated that his committee is good, but it would be a good refresher.
 - C. Senator McAllister stated that quick blurbs are nice. It would also be good for the beginning of the year but would be hard to pinpoint what we all do.
 - D. President Meis stated that they can constantly update the document.
 - E. VP Guerrero stated that with internals and onboarding new members it can help them with tabling.
 - F. Senator Jefferson stated that this year was easier with tabling since she was able to see Speaker Drescher do it last year. They can add to the transition documents what was best for tabling.
 - G. Speaker Drescher stated that it can be used year to year as a living document. It can also be personalized for different committees. It will also include a basic SGLC pitch and social media.
 - H. Senator Safakas stated that the Allocations Committee does not officially table and asked when the other chairs tabled.
 - I. Senator Khan stated they did it two weeks before the Blood Drive, it was fairly spontaneous.
 - J. Senator Safakas stated that that had an event tied to it. Tabling is something that is normally pushed to the end of a semester while it should be something utilizes throughout the semester.
 - K. President Meis asked who as tabled.
 - L. Senator Alvarez stated that they have two scheduled the week before finals.
 - M. Speaker Drescher stated that they can also go through this at Cabinet. They will have a timeline for internals by the end of the night. Looking to next semester, they can coordinate the tabling sessions.
 - N. President Meis stated that they can talk to ACO Stefanie for a how to pitch SGLC workshop. There is value in a consistent message.
- V. **Survey Questions (Speaker Drescher)**
- A. Speaker Drescher stated that she wanted to check in and see if there are any changes to the timeline. The first draft of questions is due by the end of the semester. She can make a folder in the Google Driver for the questions. The survey is planned to be sent out January 21st or 22nd.
 - B. President Meis stated that if everyone feels good, they can lock the dates in for communications and marketing purposes.
 - C. Senator Safakas asked where everyone is at with how many questions they are presenting.
 - D. Senator McAllister stated they have one or two questions.
 - E. Senator Siddiqui stated they have one or two questions. After their Quality Meeting, they will know for sure whether or not they have two.
 - F. Senator Safakas stated that they have two questions.
 - G. Senator Khan stated that they have three questions.
 - H. Senator Alvarez stated that they have two questions.
 - I. CSO DeBold stated that he has three questions.
 - J. Senator Jefferson stated that they have three or four questions, most likely three.
 - K. President Meis stated that it is a lot of questions so do your best to condense.
 - L. Speaker Drescher stated that if they have any idea what they are they can talk through it on Thursday to make sure there is no overlap.
- VI. **Rambler Outdoors Group Activities (Senator Safakas)**
- A. Senator Safakas stated that this would tie into promotion and helping us bond. She had the opportunity to attend a hike which is a good time to spend the day together outside of the city and get to know one another outside of SGLC. Since we are doing more team bonding, this is a potential idea for the Spring. It does cost \$15 per person. She does not know if SGLC can subsidize per person. Rambler Outdoors also does bonfires which SGLC can sponsor a bonfire to interact with the student body.
 - B. President Meis stated that it would be a fun idea.

- C. Senator McAllister asked who we reach out to.
 - D. Senator Safakas stated Rambler Outdoors.
 - E. Speaker Drescher stated that there is a link on the website.
 - F. President Meis asked if this is something she would look into and work with CoS Carfagno.
 - G. Senator Safakas stated that she can look into getting into communication with them about the bonfire. It can be something for those returning in the fall and a good kickoff for the Fall as well. They would still have to look into who is willing to pay and what are the possible dates before planning it. They can think about sending a Google Form out with Secretary Prag's emails.
 - H. Speaker Drescher stated that they can talk to other senators tonight to see if they would be interested.
 - I. President Meis stated that SGLC would subsidize if people cannot pay.
- VII. **New Business & Discussion (Speaker Drescher)**
- A. Speaker Drescher stated that they want to utilize New Business & Discussion. She would like more constructive conversations instead of brainstorming questions.
 - B. President Safakas stated that she will ask other student governments use their Senate space.
 - C. Senator Safakas stated that one thing that developed a lot of conversation was with the ASPIRE presentation. There was more constructive feedback with more research, visuals, supporting information, and having more time for people to prepare. It is more effort, but it does help.
 - D. Senator McAllister asked when to bring back things to Senate. Initiatives get streamlined into people and they keep working on it. Where is the balance of when to bring it to the Senate.
 - E. VP Guerrero stated that we all have different perspectives of where the conversation is at within each role or committee. When anyone wants to ask for more information, then we open it up to update people.
 - F. Senator McAllister stated that when people were not sure where to draw the line with brainstorming sessions.
 - G. Senator Safakas stated that it can be beneficial to bring an update. When a senator is coming to the floor, many other senators do not have the background knowledge. How do we better prepare for something someone has been working on for a while.
 - H. AG Barbieri stated that as a bystander it is helpful to bring something for a specific ask otherwise it becomes a lull.
 - I. Senator Safakas asked if people are having difficulty coming up with questions.
 - J. Senator Alvarez stated that a good use of New Business & Discussion would be to perpetuate discussion instead of just a statement.
 - K. Senator McAllister asked how we can help given we are working on other things.
 - L. Speaker Drescher stated that there is a lot of "see me after Senate" but that rarely happens. We all come into every year taking out three hours. We have that space. She encourages you to take it back to your committees to see if someone is stuck on an initiative and if it is worth bringing into Senate. Someone may have a different perspective or connection. There are ways to make it a constructive brainstorming session. She asked if they can help committee members propose these questions.
 - M. President Meis asked if there are different ways to use it that we are not thinking of. We do not talk about current events on campus which may be something to use the space for.
 - N. Senator Safakas stated that our meetings are public and sometimes we are hesitant to talk about certain things. If it is a space we are discussing, she does not want it taken the wrong way. The option to close the floor may be helpful to some people.
 - O. VP Guerrero stated that as representatives, it is part of the role. It is another level of accountability, part of the jobs and responsibility.
 - P. Senator Alvarez stated that she appreciated when Senator Doyle talked about Indigenous People's Day. She did it with her name attached to it while some others may prefer closing the floor.
 - Q. Senator McAllister stated that similarly Senator Siddiqui moderated the discussion about the menstruation products. Closing the floor is an option and available to us for a good reason and should use that space if people are not comfortable.
 - R. Senator Safakas stated that they can also better utilize guest speakers. They have the time with the speaker and then can possibly bring back the topic in New Business & Discussion. It is a good use to further the conversation.
 - S. Senator McAllister asked if it was what was discussed.
 - T. Senator Safakas stated that it was what was talked about and what to do.
- VIII. **Organizational Goals (President Meis)**
- A. President Meis stated that she would like an update on organizational goals, but it is not urgent at this time.
- IX. **Dialogue Sessions (CEDIO Thomas)**
- A. CEDIO Thomas stated that she has been doing a lot with narrowing down the purpose and scope of everything. She is having conversations with staff and administration. In her folder there is a Google Doc listing all of this information and she encourages everyone to look at it and comment throughout. The timeline of the tasks is to have the sessions take place next semester. Executive Director Marshawn Brown suggested having an online portion for the dialogue sessions for those who cannot be there in person. Would the Spring Survey be a way to list these questions which would be said at the session or should there be a separate survey sent out. In the purpose she talked about the diversity of climate survey and listening sessions. In the interest of starting a university wide conversation on different underserved populations. The sessions are meant to empower student voices to give a platform for

folks to name specific programming resources and space. These sessions will be focused on action items that people have in mind. Some of the questions are what inclusion on campus looks for you, what are some programming/resources that exist, are there areas of improvement in creating inclusive space for students, and what specific programming and university wide resources need to be implemented to foster a more inclusive campus.

- B. Senator McAllister asked if she wants all the questions on the survey.
 - C. CEDIO Thomas stated not all of them. She stated that she would want the questions about if there are areas of improvement based of those that already exist and people's ideas for what should be implemented.
 - D. Senator Siddiqui stated that if it is a separate survey, only a certain number of people will be reached. There will be a bigger population with the Spring Survey.
 - E. Senator Safakas stated that with the action plan. Something mentioned at the Strategic Planning Session they talked about more diverse student centered campus. How do we create something university wide which is something they were interested in.
 - F. CEDIO Thomas stated that there would be outreach to the Acting Assistant Provost for Academic Diversity and want to work with her about faculty promotion.
 - G. VP Guerrero stated that he is hesitant of a second survey. We can take one or two of the questions and put it in the survey and that we are organizing the dialogue sessions.
 - H. CEDIO Thomas stated that she wanted to confirm that the Spring Survey would be the best way.
- X. Anything for the good of cause?
- A. President Meis stated that they will schedule another Steering before the end of the semester on November 24th at 5:00 PM.
 - B. President Meis asked if there was anything needed by Judicial.
 - 1. CJ Lanham stated not at this time.
- XI. Adjourn
- A. Meeting adjourned at 6:17 PM