



11/24/2019, 5:30 PM

SGLC Office (Damen 210), Lake Shore Campus

Steering Minutes

- I. Roll Call
  - A. Call to Order at 5:33 PM
  - B. All Present
    1. Not Present: CoS Carfagno, ACO Nelson, ACO Stefanic, CFO Noriega
- II. Check Ins (**VP Guerrero**)
- III. Survey Questions (**Speaker Drescher**)
  - A. Speaker Drescher stated that they had talked at cabinet last week. A reminder to upload the questions in the Drive today. She will touch base with everyone and talk through ways on how to approach feedback on some of these differently. CSO DeBold and CEDIO Thomas also have questions that they will be submitting. We will make a decision as a group at Cabinet after break and finalize them by December 6<sup>th</sup>.
  - B. Senator Jefferson stated that she has been having some issues from the Drive.
  - C. Speaker Drescher stated that they are sending another link to the Drive. If it is still not working, she can email in her questions to her and figure it out from there.
  - D. Senator Safakas asked if there is an expiration with the sharing settings.
  - E. Secretary Prag stated there is not.
  - F. Senator Jefferson stated that she was sent the link a month ago and had no issues with the access, there has been issues during the last two weeks.
  - G. Speaker Drescher stated that they will send her the link, if there are still issues, we will figure it out from there.
  - H. Senator McAllister asked where in the Drive they should be submitting the questions.
  - I. Speaker Drescher stated Org Goals and there should be a folder for survey questions. She will reach out to everyone individually to talk through them. CSO DeBold and CEDIO Thomas have the same timeline.
  - J. President Meis stated that she will talk to CSO DeBold and CEDIO Thomas about those as well.
- IV. End of semester reports (**VP Guerrero**)
  - A. VP Guerrero stated that the last report will be a more comprehensive overview for the semester. This will help us to be more reflective of what we have done so far in the year and to help with transitions over break. Next year, when we have new members that are interested in initiatives, they can go to that and pick up on it.
  - B. Secretary Prag stated that the idea was brought up at an Executive Meeting and they had started to brainstorm on what or how to report on.
  - C. President Meis asked if this is a good idea.
  - D. Senator Jefferson stated that it sounds a bit long.
  - E. CCO Martinez stated that it can be individual and then compile everything at the end. He asked if they were going to have an external and internal portion
  - F. President Meis stated that this is mostly for internal purposes. We can take bits and pieces and compile it for the external document. She asked if Committee Chairs have any ideas on how they wanted to break this up.
  - G. Senator Safakas asked if they would want the same questions being asked to each senator to get their perspective on their initiative.
  - H. Speaker Drescher stated yes for internal purposes. It does not have to be long; it can be brief. Please pass it over to senators. This will also translate back to transition documents as well to help with that.
  - I. AG Barbieri stated that she will be sending the transition documents out before Winter Break. The format does not seem that long because some of them can be answered with a sentence or two while others may be a paragraph.
  - J. President Meis stated that it will also help with people coordinating the in-service to see what people may need. Like CCO Martinez stated that we are also going to make a more graphic, external document for the website.
  - K. VP Guerrero stated to not wait till Sunday at 3:00 PM to start working on this. It will require a little more work, but it is purposeful. Structure it how you feel like it will make more sense for your committee.
- V. Organizational Goals (**President Meis**)
  - A. President Meis stated that she wanted to go through the progress of each organizational goal and where people are at. She also asked if everyone has put the questions in the Organizational Goals folder.
  - B. Senator Alvarez stated that she is about to do it.

- C. Senator Khan stated that he is also about to upload them.
- D. President Meis asked if that ever got communicated to CEDIO Thomas and CSO DeBold.
- E. CEDIO Thomas stated no.
- F. President Meis stated that they can talk about it afterwards.
- G. Safety
  - 1. Active Shooter Policies
    - a. Senator McAllister stated that Senator Yano has been working on this. She met with Campus Safety in October and talked about refining the policy and hosting education sessions. They seemed pretty on board with both of those. Conversations are being held about when and where to have these sessions. She is also talking with Senator Khan and Facilities about how to connect the initiative with SOAR.
    - b. Senator Khan stated that he brought up the idea of combining the initiatives relating to the window films and Dawn Collins was into the idea. She will be bringing it up to the higher-ups as well.
  - 2. Education about Title IX
    - a. President Meis stated that this is what they are hoping Tuesday's Senate meeting will turn into. That is why they wanted to promote it. They will have Tim Love and his office here and bringing in students, so they are all informed. Safety & Wellness is going to sponsor food for us. This hopefully will better inform us on where we can move to next semester.
  - 3. Crime Alert System Notifications
    - a. Senator Siddiqui stated that they have a meeting with Chief Murray and VP Neufeld soon. Based on how responsive he is to the idea; we can go from there.
  - 4. Blue Lights at Water Tower Campus
    - a. Senator Siddiqui stated that she put Senator Ayala in touch with someone.
    - b. Senator Khan stated that it was Christopher Oh. He contacted him and has not gotten back yet. He is getting more information about how to implement them. Dawn Collins was not sure if the issue was relevant. He tried to make it clear that they were looking into specifics. It is still being figured out.
    - c. President Meis asked if there was a walk on the WTC campus.
    - d. Senator Khan stated that Senator Ayala went on a walk with Tim Cunningham and they identified specific places they would want lights and cameras. They are still trying to figure out what is possible.
    - e. President Meis asked who Christopher Oh is.
    - f. Senator Khan stated that he is from ITS.
    - g. President Meis stated that it sounds like Campus Safety is on board and now it is getting Facilities on board.
    - h. VP Guerrero stated that someone told them that the Office of Civic Engagement also has to be engaged on this because it relates to where the limits between the city and the school are. They can bring that up at their next meeting.
- H. Wellness
  - 1. Awareness of Wellness Center services
    - a. Senator Siddiqui stated that the first two points keep changing and has now just become general awareness of the Wellness Center. They have an ambassadorship program in the Wellness Center. Senator Schmid also helped them create a better survey system put in place Fall 2020. It will be an end of visit survey that will be sent via text messaging. The text messaging will be opt out vs. opt in.
    - b. President Meis asked if that is due to her involvement with the Quality Committee.
    - c. Senator Siddiqui stated yes, it was all done with them. They are working on editing the feedback survey. Since Senator Schmid is leaving, she will take over. Also, they hired two new positions for mental health. One in Sullivan Center and the other in SDMA. They are working on helping them figure out ways to increase student awareness of that.
    - d. President Meis asked if they can do tabling with them.
    - e. Senator Siddiqui stated that Senator Schmid also suggested that.
    - f. Senator Alvarez stated that Senator Tait and Senator Walsh are also trying to pursue that with administration support through advisors. Senator Tait is also looking at different avenues for a syllabus requirement for professors to acknowledge mental health, specifically accommodations. But that is more abstract.
    - g. Speaker Drescher stated that Senator Tait did bring that up to her, but it was too late to get it on the agenda for their last Board of Undergraduate Studies Meeting. She will have it on the next agenda. They cannot require professors to have it, it has to come from each department head.
    - h. Senator Alvarez stated that it may look more like a recommendation for department heads.
  - 2. Support SRJ
    - a. Senator Siddiqui stated that Senator O'Brien will be working on legislation to say that SGLC is supporting the initiative.
    - b. President Meis stated that they also met with Prism.
    - c. Senator Alvarez stated that Senator Perry-Tillman and herself also met with Rainbow Connection. They mentioned that SRJ made a coalition of sorts to pursue a different angle with administration.

## I. Sustainability

1. Advocate for renewable energy
  - a. CSO DeBold stated it already been taken up by Erin Durnbaugh with a company called Customer First Renewables. They are trying to do, as Loyola purchases renewable energy credits, we are making sure to buy from startup plants to grow renewable energy. They are also working with the CFO for soliciting donations for any on campus projects.
2. Advocate for a sustainable investment portfolio
  - a. CSO DeBold stated that after their meeting with Katie Wyatt, SEA has been thinking about following up with that meeting including setting up an agenda for a meeting next semester. Also, possible an educational event or activity about campus wide divestment. He will also connect them with the new CSO.
3. Implement a learning module for first years
  - a. CSO DeBold stated that some senators are already working on that with Kevin White. So, they will be leading that. They are also setting up a meeting with Erin Durnbaugh to come up with what content.
  - b. Senator McAllister stated that Senator Gross has been working on this with CSO DeBold and other senators as well.
4. Paperless classrooms
  - a. CSO DeBold stated that senators are also working on that. Senator Esparza is talking lead on both of those things. And are trying to see if there is a syllabus requirement or work with professors.
  - b. President Meis stated that Provost Callahan also saw this and got excited about and emailed Nancy Tuckman about it. She is just worried about the effect on faculty. Nancy offered her support and help on writing the policy or mandate for professors. Nancy and Senator Esparza will hopefully connect. The faculty side will be the hardest part. So, they will be working a lot with Faculty Council.
  - c. Senator Safakas asked if there will be any issues with transition with the new Provost in February.
  - d. President Meis stated that he may be too busy to work on something like this. They do not know if they will get a meeting with him.
  - e. VP Guerrero stated that they should develop other relationships as well.
5. Sustainable practices on Loyola-owned properties
  - a. CSO DeBold stated that this traces back to a conversation that AJ Flores and he had about businesses that lease their property from Loyola and be more sustainable in their practices. They had a conversation about the consequences. With the importance of other initiatives, this may take more of a back seat and be more long-term. It will be really complicated with Loyola's partners and the contracts. It is still important and can be a wide range of things we can impact.
  - b. Speaker Drescher stated that she is trying to find who the best person to contact about this. She did talk to Senator Walsh about more of a general piece advocating to the university to encourage or to require sustainable practices up to which we hold ourselves. It is the early stages but is on people's minds.
  - c. President Meis stated that Wayne Magdziarz also thought it was interesting. The only space they have open right now is just the space next to Clarkes and the Wellness Center. We do not own Five Guys. We made a point that students will advocate for local and sustainable. He stated that there is a balance because there is a lot more unpredictability. He did come to Senate a long time ago and ask what restaurants they would want to have. They are looking to do that next semester to have our voices heard.
  - d. CSO DeBold stated that it would be important to meet with members who work on these contracts. Especially when it comes towards Aramark's renewal.
  - e. President Meis asked when Aramark's renewal is.
  - f. Speaker Drescher stated 11 years.
  - g. CSO DeBold stated that it will be some time but hopefully within out sustainable food policy they can see what they can do down the line.

## J. Financial Accessibility

1. ASPIRE
  - a. Senator McAllister stated that ASPIRE was passed, they have been gathering support. The Council of Student Success voted to support ASPIRE. It will now go to Dr. Callahan and VP Roberts to begin discussions about funding.
  - b. President Meis asked about the timeline.
  - c. Senator McAllister stated that they did not. Patrick Green is going to get them a contact list of everyone who will be involved so they are waiting to see how that goes. Erin Moriarty in Financial Aid will now be their point person also to keep conversations going.
  - d. President Meis asked if there is any other work being done with other scholarships.
  - e. Senator Jefferson stated that she did not have anything.
2. Build relationship with the Advancement Division and the Office of Alumni Relations

- a. VP Guerrero stated that Senator Doyle and himself met with the Office of Alumni Relations. There are a couple of initiatives that can come out. They did get a meeting with the new VP of Advancement for the last week of the semester. He will be sitting in the Senior Gift Committee as well. He will start looping in Dean Manzano and include it in his reports.
- b. Senator Safakas stated that Senator Doyle is helping with how to get more students to engage with this as well. She has been plugging RSOs as well about engaging with Alumni Relations.

K. Inclusion

- 1. Improve processes of the allocation of funds
  - a. Senator Safakas stated that there have been a lot of conversations between the committee and SAGA because they are doing a lot of research. They are working with them to look at what the future of SAF will look like short and long term. They have also made efforts to make the allocation process more transparent by including funding data, budget workshops, and building a relationship with CAN. They are currently reviewing SAF Allocation data to hopefully build an increase proposal to VP Neufeld.
- 2. Advocate for more space and resources for identity-based groups
  - a. CEDIO Thomas stated that there are updates on the dialogue sessions. She met with the Student Life and Engagement which is under the Office of the Dean of Students. They presented what they are working with. From that meeting, many people spoke about collaborative efforts. With SAGA, the Coordinator for Programming and Special Events reached out and is interested in connecting because DOP has reserve spaces already. With that it is February 5<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup> for the Den. February 12<sup>th</sup> for Palm Court. With that, there is also interest in reaching out to Tim Love to see if there is interest in training staff moderators for sensitivity.
  - b. Senator Siddiqui asked if the sensitivity training is for students or faculty.
  - c. CEDIO Thomas stated that it is staff moderators of the conversations.
- 3. Classes with diversity component
  - a. CEDIO Thomas stated that they will be pursuing this through the Justice Committee from the Spring through next Fall. There will also be more collaboration with the Communications Team.

L. Accessibility

- 1. Strengthen relationship with SAC
  - a. Senator Alvarez stated that they had a meeting with them. They talked about what internally, best practice would look like. She also recommends continuing to use the Communications Team to put together a best practice guide for SAGA. Basically, talking to organizations and campus life as opposed to just academically.
  - b. VP Guerrero stated that can be a partnership with mental health awareness.
  - c. Senator Alvarez stated that it can be something like with the recommendation to department heads.
  - d. Senator McAllister stated that he is also talking to Director Burns.

M. Campus engagement

- 1. Continue to work on Public Engagement and Voter Registration
  - a. VP Guerrero stated that the working group is still happening. They do have a focus group coming up next Monday to see how students interact with the system and how to engage with voter engagement. Speaker Drescher is also working with Senator Gibson on legislation on having Voter Registration Day as a University Holiday.
  - b. Speaker Drescher stated that it was the big ask. It is the idea to have it recognized as a University holiday or have better excusals for students to vote, also asking for more polling stations on campus. A wide range of asks. It is up to her to where she takes it. It is a personal passion of hers.
- 2. Advocate for administration to connect and engage with students
  - a. President Meis stated that is something they talk about at every meeting with administrators. Some more structured events they are looking at is they talked to CoS Carfagno if he wanted to make a Dinner with the Deans. This is something they have done in the past. It is something they are looking at for next semester. Also, many people have done meetings in the office, so drawing those administrators to the student center so students can see them more. Speaker Drescher has done a great job with coordinating speakers for Senate. Also, something they discussed at Exec, was an initiative coming out of the Office of the President with her Chief of Staff where they are trying to engage with students in a more unique way. So, they are inviting 20 students to go eat pizza with Dr. Rooney and her Chief of Staff. They brainstormed if that was the best way and talked about the best ways to go about it. They got a nice list that they are going to clean up and send. They are also going to send possible events to invite Dr. Rooney to as well.
  - b. Senator Jefferson stated that she has also talked about engaging students with administration. She talked with upperclassman that works for Career Education. They talked about how to be more accessible with administration offices. She also talked with Den Rodriguez about his role and how to get students to understand who they are and how to engage with them. She did start to brainstorm what events to have and is planning to schedule a follow-up meeting with that conversation.
- 3. Increase SGLC presence

- a. CCO Martinez stated that they pushed hard on social media and have been very active. Everyone has been helpful with sharing things. He has also made a lot of updates on the website because it was outdated. He added pictures and bios of different members. They are also highlighting different members on social media.
  - b. Speaker Drescher asked if there are numbers of where we started and where we are now.
  - c. CCO Martinez stated that he can look for them, he does not have the numbers off the top of her head. It is something ACO Nelson would include on her semester report.
  - d. VP Guerrero stated that it has been an interesting pathway we have taken so this year with the events as well.
  - e. CCO Martinez stated that it has been helpful of everyone attending events and taking pictures. Also mentioning being a part of SGLC helps a lot. The video will be released Tuesday.
  - f. Senator McAllister stated that Senator Safakas helped put ASPIRE on Org Sync. So, building a relationship with CAN and SAGA is good.
  - g. Speaker Drescher stated that logo for anything sponsored is helpful.
  - h. Senator Safakas stated that they have not had time to touch base yet. CCO Martinez developed a logo that resembles the SGLC logo and says SAF which they hope to implement next semester. Which is going to help people be aware of how this event came to be.
  - i. CCO Martinez stated that even with President Meis, VP Guerrero, and Speaker Drescher, getting our name out to administration has been helpful as well.
4. Improve SGLC retention and recruitment efforts
- a. President Meis stated that they started with 13 Senators when they were elected. After internals in the fall they were at 28 senators. They also have a full Communications Team and Executive Branch. They are excited for the next internals.
  - b. Speaker Drescher stated that something new is a comprehensive list of student leaders and administrators and intentionally sending things out to them.
5. Continue to build a relationship with Arrupe and undergrad students at Loyola
- a. President Meis stated that they had a meeting with Valeria and Angelo, and they mentioned doing an event. Angelo mentioned it briefly at the end of Senate. It is something he will take on and we will follow his lead.
  - b. Senator McAllister stated that they talked at the Fall Banquet about creating a scholarship for Arrupe students for a transition to help with retention.
  - c. Speaker Drescher stated that they will be in communication with the later conversations about menstruation products as well.
- N. President Meis stated that the survey is on the horizon. At one of the first meetings next semester, they can come back to a condensed list of this as we have gotten into these initiatives.
- VI. Anything for the good of cause?
- A. CCO Martinez if anyone has anything for the newsletter, send it to him on Tuesday. Any feedback is well is appreciated.
    - 1. President Meis stated that they will touch base.
  - B. Speaker Drescher stated that newsletter is due Tuesday, Chairs please upload briefs of org goal updates by tonight, survey questions also please get those in the drive by tonight. She will reach out to everyone individually for that. December 1st mid-year report at 4:00 PM, lean on your committees. December 8<sup>th</sup> or by the end of finals get your final questions in, they will touch base again when we come back.
- VII. Adjourn
- A. Meeting adjourned at 6:43 PM