1. Agenda

(A) The Speaker shall begin each meeting of the Senate by calling the meeting to order.

(B) At such time that a meeting of the Senate has been called to order, the Senate shall follow the following agenda:

i. Roll Call
ii. Visitors and Guest Speaker
iii. Approval of the Minutes
iv. Committee, Board, and Advisor
v. Unfinished Business
vi. New Business and Discussion, and

2. Recognition

a. The Speaker shall recognize a member of the SGLC by their respective title and surname
b. A Senator shall await the recognition of the Speaker before speaking during a meeting of the Senate
c. Any person may speak during a meeting of the Senate only upon the recognition of the Speaker, unless in debate.

3. Motions

a. The following motions shall be allowed at any time during a meeting of the Senate, upon recognition of the Speaker, except while a different motion is already pending
b. Motion to adjourn a meeting
c. Motion to table a pending legislative Act or Resolution
   iii. Motion to make an amendment to a pending legislative Act or Resolution
   iv. Motion to close or open a meeting of the Senate to the public
   v. Motion to vote by a specified method
   vi. Motion to establish or active a committee
   vii. Motion to dissolve a committee
   viii. Motion to reconsider an already voted upon motion or measure
   ix. Motion to override a Presidential veto
   x. Motion to open floor to nominations
xi. Motion to vote on nominations

xii. Motion to approve nominations or Executive appointments

xiii. Motion to convene a special meeting of the Senate

xiv. Motion to limit or extend limits of debate

xv. Motion to override a decision of the Speaker

xvi. Motion to refer a matter to a committee

xvii. Motion to the original question

xviii. Motion to recess for a specific amount of time

xix. Motion for an unmoderated caucus

4. Legislation

   a. The cover letter of a piece of legislation shall include the following:

      i. The Student Government of Loyola Chicago
      ii. Measure of the Senate
      iii. Title
      iv. Subtitle
      v. Version Number
      vi. Official Senate Vote to be filed by the Secretary
      vii. Official Judicial Vote to be filed by the Chief Justice
      viii. Signature of the Chief Justice and date signed
      ix. Signature of the President and date signed
      x. Chief Sponsor(s)
      xi. Co-Sponsors