

# PUBLIC SPEAKING AND CRITICAL THINKING

## COMM101

### SPRING 2014

Instructor : Ed Forst

Mon, Wed, and Fri - 1:40-2:30

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Office Hours: By appointment

#### Course description

Oral communication is an invaluable skill needed for success in virtually every field of endeavor. Public speaking/Critical Thinking is designed to teach students the skills required for oral competency, critical thinking, and thinking skills through a series of presentations, group exercises, written assignments and selected readings from scholars and communication professionals.

#### Course Objectives :

The goal of this course is to help student prepare and deliver speeches. Fundamentally, the course provides students with an understanding and application of the complexities of public speaking. Students learn that good public speakers develop cognitive thinking skills which include attitudes, values and feelings. These skills are applied in speech preparation, delivery audience analysis and reaction.

COMM 101 aims to provide students with an awareness and appreciation of the principles of effective public speaking gained by assigned readings the viewing of selected speeches on videotape and broadcast, and by class lectures and discussions. Students will know how to:

1. Select and develop topics for speeches
2. Organize speeches
3. Assess research and data
4. Reason information and concepts into a speech context
5. Control speech anxiety and nervousness
6. Increase self confidence in public speaking
7. Develop critical listening abilities for evaluating ideas, attitudes beliefs and behaviors.

Required Course Materials :

Communicate. Verderber/Verderber/Sellnow. 14<sup>th</sup> Edition.

Course Policies

Preparation for Class and Attendance

Attendance is crucial for success in this class. If you miss a class, you are expected to email me before the class and gets notes from a classmate. The class works as a team and everyone must come to participate. Please turn off all cell phones . No texting or emailing allowed. Please be prompt to every class day especially on speech days.

Lateness and Incompletes:

All assignments must be turned in on time. No assignments are accepted by email. Each student will be given an advanced schedule for individual speaking assignments.

Classroom Respect:

All students must be shown respect and courtesy. This is a public speaking course designed to improve our speaking and listening skills. We will be listening ,

learning and sharing from each other. There will be several evaluations and sessions for comments, suggestions, including constructive critiques. Students are expected to exhibit a supportive attitude for all speakers and an appreciation for diversity in opinions, beliefs, and values.

Cheating and Plagiarism:

Academic dishonesty of any kind will not be tolerated

The minimum consequence for academic dishonesty will be an “F” on the assignment. This includes quizzes, speech outlines and final submissions of speeches. However, the School of Communication and Loyola University Chicago reserve the right to enforce the most extreme consequences, including but not limited to expulsion from the major or the university. The internet is an oasis for plenty of speeches which can be accessed for free or a fee. Beware of the consequences of lifting a speech/outline, partial or whole, from the web. It is plagiarism and will result in a failing grade for the course.

Graded Assignments :

The Speeches :

Impromptu / Self Concept Speech : 50 points

Small Group Presentation : 100 points

Informative Speech: 100 points

Persuasive Speech : 100 points

Cultural Artifact Speech : 100 points

Civic Issues Speech : 100 points

Speaker Evaluation Written Report : 100 points

Classroom Attendance and Participation: 100 points

Mid-Term Evaluation 100 points

Final Exam - 100 points

Participation : 50 points

Final Grade scale :

1000-940 : A

939-900 : A-

899-880 : B+

879-830 : B

829-800: B-

799-780 : C+

779-730 : C

729-700 : C-

699-680 : D+

679-640 : D

639- 600 : D-

599-0 : F

Schedule :

Week one and two - Introduction, Syllabus,

Week three and four -Self- Concept

Week five -Group Communication

Week six -Group Communication and Presentations

Week seven and eight- Informative Speaking, Mid- Term

Week Nine -Informative Presentations

Week Ten and Eleven -Persuasive Speaking

Week Twelve -Persuasive Presentations

Week Thirteen-Cultural Artifact Speech

Week Fourteen-Cultural Artifact Presentations

Week Fifteen- Civic Issue Speech

Week Sixteen- Civic Issue Presentations

Week Seventeen –Final and Catch – Up Speeches