

PUBLIC SPEAKING AND CRITICAL THINKING
COMM 101 – Sec. 203

Thursdays 7:00pm – 9:30pm
Corboy Law Center Room 425

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Course Description

Oral communication is an invaluable skill needed for success in virtually every field of endeavor. Public speaking/Critical Thinking is designed to teach students the skills required for oral competency, and critical thinking, through a series of presentations, group exercises, written assignments and selected readings from scholars and communication professionals.

Course Objectives

The goal of this course is to help students prepare and deliver speeches. Fundamentally, the course provides students with an understanding and application of the complexities of public speaking. Students learn that good public speakers develop cognitive thinking skills that include attitudes, values and feelings. These skills are applied in speech preparation, delivery audience analysis and reaction.

COMM 101 aims to provide students with an awareness and appreciation of the principles of effective public speaking gained by assigned readings the viewing of selected speeches on videotape and broadcast, and by class lectures and discussions.

Students will know how to:

1. Select and develop topics for speeches
2. Organize speeches
3. Assess research and data
4. Reason information and concepts into a speech context
5. Control speech anxiety and nervousness
6. Increase self-confidence in public speaking
7. Develop critical listening abilities for evaluating ideas, attitudes beliefs and behaviors.

TEXT

Speakers Guidebook: Text and Reference

Fifth Edition

Dan O'Hair

Course Policies Preparation for Class and Attendance

Attendance

Attendance and participation **ARE ESSENTIAL** to succeed in this class and are considered a part of your grade. You will not be given credit for any assignment missed due to an unexcused absence, and you may not be able to make up a speech because of an unexcused absence. If you miss a class, whether excused or unexcused, you are expected to email me before the class and get notes from a classmate.

Course Policies and Classroom Respect

Turn off all cell phones. No texting or emailing during class is allowed. All students must be shown respect and courtesy.

Lateness and Incompletes:

All assignments must be turned in on time. Each student will be given an advanced schedule for individual speaking assignments.

Classroom Respect:

All students must be shown respect and courtesy. This is a public speaking course designed to improve our speaking and listening skills. The individual opinions and beliefs of speakers and classmates will also be given full respect.

Cheating and Plagiarism

Academic dishonesty of any kind will not be tolerated

The minimum consequence for academic dishonesty will be an "F" on the assignment. This includes quizzes, speech outlines and final submissions of speeches. However, the School of Communication and Loyola University Chicago reserve the right to enforce the most extreme consequences, including but not limited to expulsion from the major or the university. The internet is an oasis for plenty of speeches which can be accessed for free or a fee. Beware of the consequences of lifting a speech/outline, partial or whole, from the web. It is plagiarism and will result in a failing grade for

The Informative Speech

Chapter 24

5 (2/13)

Guest Speaker

Making the most of your speech

6 (2/20)

Speech 2:

The Informative Speech A

Listeners and Speakers

Ethical Public Speaking

Analyzing the Audience

Selecting a Topic and Purpose

Demonstrations/Graded

Chapter 4

Chapter 5

Chapter 6

Chapter 7

7 (2/27)

Quick Speech

Developing the Introduction

Developing the Conclusion

Using Language to Style the Speech

In Class/Graded

Chapter 15

Chapter 16

Chapter 17

NO CLASS 3/06

8 (3/13)

Guest Speaker

Using Presentation Aids in the Speech

Designing Presentation Aids

Using Presentation Software

Comedy in Speech

Chapter 21

Chapter 22

Chapter 23

9 (3/20)

Speech 3:

The Informative Speech B

High emphasis on audio/visual

Presentations.

Visuals/Graded

10 (3/27)

Quick Speech

The Persuasive Speech

Visuals/Graded

Chapter 25

Arguments for a Persuasive Speech
Organizing the Persuasive Speech
Special Occasion Speeches

Chapter 26
Chapter 27
Chapter 28

11 (4/3)

Speech 4
Persuasive Speech

In class/graded

12 (4/10)

Guest Speaker

4-17 NO CLASS

13 (4/24)

MAKE – UP SPEECHES

Redo lowest speech
Individual Meetings

14 (5/1)

Written critique of outside speech due

MANY CLASSES WILL INCLUDE A VIEWING OR READING OF A HISTORICALLY SIGNIFICANT SPEECH, WITH ANALYSIS AND DISCUSSION.

Any student with a learning disability who needs special accommodation during exams or class periods should provide documentation from Services for Students with Disabilities confidentially to the instructor. The instructor will accommodate that student's needs in the best way possible, given the constraints of course content and processes. It is the student's responsibility to plan in advance in order to meet their own needs and assignment due dates.