

UNDERGRADUATE STUDENT REQUEST TO DISCONTINUE COLLEGE/SCHOOL PROGRAM

For current multiple-degree-seeking students only



Preparing people to lead extraordinary lives

Students who are currently enrolled in two schools (programs) within Loyola and who wish to discontinue one of the programs must complete this form and submit it to the College/School dean's office of the program they are requesting to discontinue.

1. Name: _____
Last First Middle

2. Student ID Number: _____ 3. Loyola E-mail Address: _____

4. Permanent Address: _____
Number and Street City State ZIP Code / Country

5. Perm. Phone: (_____) _____ 6. Cell Phone: (_____) _____
Area Code Number Area Code Number

7. I am **concurrently enrolled** in the following schools (check all schools in which you have a *Major* declared):

- College of Arts and Sciences
Major(s): _____
- Engineering Science
Major: _____
- Institute of Environmental Sustainability
Major: _____
- Marcella Niehoff School of Nursing
Major: _____
- Quinlan School of Business
Major(s): _____
- School of Communication
Major: _____
- School of Education
Major: _____
- School of Social Work
Major: Social Work
- St. Joseph College Seminary
Major: Philosophy

8. I wish to **discontinue** enrollment/majors in the following school:

- College of Arts and Sciences
- Engineering Science
- Institute of Environmental Sustainability
- Marcella Niehoff School of Nursing
- Quinlan School of Business
- School of Communication
- School of Education
- School of Social Work
- St. Joseph College Seminary

9. Total number of credit hours earned: _____

10. *Minors* I wish to maintain or declare: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Received by: _____ Date Received: _____

- File/documents, if any, uploaded to DocFinity
- Check for MINR plan(s) under Program that is being discontinued; move MINR plan(s) to remaining Program
- Discontinue program in Student Program/Plan
- Review/updated Academic Advisor assignments
- Add LOCUS Comment