



Institute of Environmental Sustainability
Lake Shore Campus
BVM Hall, 3rd floor
1032 West Sheridan Road
Chicago, Illinois 60660
Phone 773.508.2130

Appeal to Register for Over the Credit Hour Limit

Students may not carry more than 18 credit hours in one semester (Fall or Spring) and may not carry more than 8 credit hours in one 6-week summer session (Summer) without approval of their academic dean's office. Juniors and seniors must have a 3.00 cumulative GPA in order to appeal to register for over the credit hour limit. First-year students and sophomores ordinarily are not given permission to carry excess hours.

Name _____ ID Number _____
First Last

Local Phone _____ LUC E-mail _____
(Area Code) Number

Credit Hours Earned to Date _____ Today's Date _____

Cumulative GPA _____ *Cumulative GPA must be at least 3.00 to appeal to register for over the credit hour limit.*

Semester: Fall Spring Summer Year: 20 ____ ____

Honors Program?: Yes No Will you be doing an academic internship?: Yes No

■ **List courses you are registered for or are planning to register for the term in which you wish to register for over the credit hour limit:**

■ **Reason you feel you need to register for over the credit hour limit:**

Student's Signature _____ Date _____

For Office Use Only:

Dean's Office Advisor's Approval _____ Date _____

Max Hours in LOCUS changed by _____ Date _____