



LOYOLA
UNIVERSITY CHICAGO



ENVIRONMENTAL LAW & POLICY CENTER
Protecting the Midwest's Environment and Natural Heritage

ELPC-Loyola SES Internship Program

ELPC-Loyola SES Internship Program Description:

One internship position will be available for the Spring 2021 semester at the Environmental Law & Policy Center. The student will work a minimum 10 hours per week for the Spring semester at a rate of \$14 per hour for **up to a maximum of \$2,000 per semester**. If students are excellent interns for the ELPC, and desire to stay on longer in order to advance the project they are working on, they are eligible to apply for an extension of their internship for the spring semester. The projects and/or case(s) on which the students will assist are determined by the ELPC, and are subject to change depending on their level of urgency and importance. Students are expected to develop a work schedule that allows the ELPC to know when they can rely on the student intern being present. Students can take the internship for Experiential Learning/Internship credit, and both the ELPC staff and the SES Associate Dean of Academic Affairs will be involved in drafting expectations for course credit and conducting assessments of the student's progress.

Students who were accepted for this internship in previous semesters are not eligible to apply.

IMPORTANT! Since this internship is funded by Loyola University and hours are logged in KRONOS, the total number of weekly hours cannot exceed 19.5 for all Loyola positions combined.

Application and Selection Process:

To be considered for these positions, **students will submit a 1-page resume which should include pertinent courses and experiences, and a 1-page statement of purpose which outlines what they hope to do with their career, and how this internship could help them advance their goals and enrich their Loyola experience. Please combine the resume and statement of purpose into one PDF document prior to submitting it.** Students submit these materials to Ms. Eniko Racz (eracz@luc.edu) by January 4th, 2021. The applications will be reviewed by a committee of ELPC and SES faculty/staff, and one candidate will be selected.

ELPC Communications Internship

The Environmental Law & Policy Center (ELPC) seeks a talented intern to join our communications team. The candidate will have the opportunity to work as part of an integrated communications team that leverages web, e-mail, social media and traditional media to promote ELPC's advocacy efforts in clean energy, clean water, clean transportation, climate change and natural resource protection.

RESPONSIBILITIES

- Draft and post social media content across Twitter, Facebook and Instagram
- Assist with editing ELPC.org
- Contribute to blog, e-newsletter and other online communications projects
- Track and monitor media and news
- Research and content planning for press releases and talking points
- Media relations outreach including putting together media lists and making press calls
- Conduct research and interviews with clean energy businesses across the Midwest for clean energy supply chain reports

QUALIFICATIONS:

- School of Environmental Sustainability (major or minor) undergraduate or graduate students who are also studying or have experience in journalism, communications, marketing, visual media or other related fields.
- Excellent writing and analytical skills.
- Demonstrated interest in and commitment to environmental advocacy.
- Previous experience with social media management and web content management preferred.