Institute of Environmental Sustainability

Farmers Market Management Intern Application

Description
The Institute of Environmental Sustainability is offering a Farmers Market internship for 2020. Loyola Farmers Market, a direct result of a class project and entering its ninth season is committed to increasing access of fresh, healthy, locally grown and produced foods to the community by supporting the local food economy, family farms and local producers. The Farmers Market intern will collaborate with the Market Manager and other interns to assist with the management and operations of the market during the market season. The internship will begin in April 2020 and continue until the end of market season in October 2020.

Duties and Responsibilities
● Required to work on market days to promote, set-up, and assist as needed during market hours and close the market each week.
● Build and coordinate a volunteer team.
● Assist with promotion of market to local social services, places of faith, businesses, etc.
● Assist with the planning, organizing and coordinating educational activities at the market each week.
● Interact with community members in a supportive, positive manner.
● Support market vendors as needed.
● Assist with other tasks and responsibilities as needed.

Qualifications
● Able to work collaboratively and independently.
● Strong interpersonal skills.
● Social media skills such as Facebook, Twitter, and Instagram for communication & promotion of the market.
● Enjoy interacting with the public and peers.
● Strong interest to educate others on the importance of local foods and support the work to expand the local food economy.
● Able to work outdoors in various weather conditions (summer and fall).
● Able to lift 25 lbs.

Eligibility
● Full-time enrollment at any Loyola University Chicago Campus in 2019-2020.
● Expected full-time enrollment at any Loyola University Chicago Campus in 2020-2021.
● Open to undergraduate and graduate students.
● Women and minorities are especially encouraged to apply.

Terms and Compensation
● Duration of the internship is April 6 to October 23.
● Required to work every Monday starting June 1 to October 12, the official market days.
● Average weekly hours will range from 15 to 20 hours. Specific work schedule will be mutually agreed between interns and program manager.
● Compensation is minimum wage. It will begin at $13/hour for April-June and switch to $14/hour for July-October.

To Apply
Submit all application materials (detailed on the following page) by March 22nd, 2020 at this site: https://www.luc.edu/sustainability/get-involved/fellows/index.shtml

Students will receive an e-mail notification of whether or not they have been selected for an interview no later than March 29th, 2020.

Have questions? Contact Elaine Simon at esimon8@luc.edu.