College Intern Position:
Work with Chicago’s most innovative horticulture training program for teens, the Windy City Harvest Youth Farm. This internship provides an educational experience in harvest, post-harvest handling, food safety, marketing/sales, administrative tasks related to an educational farm program.

Reports to: Market Coordinator

Duties and Responsibilities:
In this role, you will be responsible for the following:

- Harvesting and processing produce from the Chicago Botanic Garden’s Fruit and Vegetable Island.
- Supporting the Market Coordinator in program evaluation. Tasks include data entry and evaluation of surveys and outcomes related to program participation, harvest, and markets.
- Assisting with administrative tasks. Tasks include data entry of harvest, food safety, and sales-related paperwork, printing flyers and promotional materials, developing educational materials, and organizing market materials.

Qualifications:
- Basic knowledge of horticulture and/or agriculture
- Willingness to work hard in all weather conditions
- Reliable transportation to and from the Chicago Botanic Garden (1000 Lake Cook Road, Glencoe, IL)
- Ability to lift 50 pounds

Physical Demands:
Frequent walking, standing, bending, listening, speaking, and repetitive motion. Use of urban farm equipment such as hand tools, shovels, drills, knives, and processing equipment. Frequent lifting, pushing, and pulling up to 50 pounds. Outdoor work involving water in all weather conditions.

Compensation: This is an unpaid internship. School credit can be earned for this internship, if the candidate is interested.

Time Commitment: 5-12 hours/week

This position will work at the Chicago Botanic Garden, under the direction of the Market Coordinator. Ideally, the candidate would be available to work for 1-2 days a week, preferably on Mondays and/or Thursdays.

To Apply: Email resume and cover letter to: Laura Erickson, Market Coordinator, at lerickson@chicagobotanic.org. Application deadline is