

# IES Undergraduate Research Journal Student Editor Application Deadline: January 21<sup>st</sup> @ 5PM

## Student Editor Position

The Institute of Environmental Sustainability (IES) is establishing an internal, peer-reviewed undergraduate research journal. This journal will highlight IES student research supported by internal and external scholarships (i.e. Carbon Fellowships, LUROPs), review papers, and technical reports. We are seeking a highly motivated IES student to be the lead student editor for the journal.

The successful candidate will be expected to manage e-mail communications, solicit student and faculty reviewers, organize research submissions, and prepare manuscripts for final formatting.

**This position will be a great experience for students contemplating graduate school and/or a research career.** The expectations of the position would be a one academic year (Fall 2019 – Spring 2020) commitment. The committee is looking for a successful candidate to meet the following criteria:

- An interest in scientific communication, research, and manuscript editing
- Strong verbal and written communication skills
- Meets internal deadlines
- Highly organized
- An aptitude (or desire) to learn computer coding. Knowledge of  $\text{\LaTeX}$  is **not required** but would be helpful. Students will be trained to use the program. Students with a basic knowledge of R would be code literate enough to be highly successful.

## How to Apply

Student must submit the following materials by **(January 21<sup>st</sup> @ 5PM)**. E-mail your application materials to [IES.undergraduate.research@gmail.com](mailto:IES.undergraduate.research@gmail.com).

- **Resume or CV**
- **500 word (max) personal statement.** The statement should include: 1) your interest in the position, 2) how your current experience will enhance the position, and 3) your short-term and long-term career goals.