How to Make a Success Coaching Appointment via Navigate

Step 1:
After signing onto Navigate, click "Appointments" from the home page.

Step 2:
Click "Make an Appointment".

[Navigation screenshots included as visual aids]
Step 3:

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

* What type of appointment would you like to schedule?

- Learning and Student Success

* Service

- Success Coaching (Virtual via Zoom)

Pick a Date

- Tuesday, June 1st 2021

Find Available Time

Select “Learning and Student Success” for appointment type and select “Success Coaching (virtual or in-person)” along with the date you wanted the appointment.

Click “Find Available Time” to see search results
Step 4:

New Appointment

Select date and time that is convenient for you.

Step 5:

Would you like to share anything else?
Hello! I would like to work on my time management skills and study tips!

Email Reminder
Reminder will be sent to mdhamilja@luc.edu

Text Message Reminder

Phone Number for Text Reminder

Lastly, click “Schedule” to create the appointment!

Let the success coach know what you want to work on and set up email/text reminders for your session!