

APPROVED November 18, 2016



UNIVERSITY SENATE

Loyola University Chicago

Minutes of the University Senate

October 14, 2016

Members Present: Francis Alonzo, Laura Baker, Mary Kate Brueck, Pamela Caughie, Lisa Gillespie, Philip Hale, Zelda Harris, Terri Kilbane, Joyce Knight, Ariana Lewis, Anusha Mannam, Harrison Mbgui, Niamh McGuigan, Sergio Ortiz, Natalie Pine, Adam Roberts, Richelle Rogers, Stephanie Romeo, Thomas Sallese, Kim Searcy, Noah Sobe, Don Stemen, Maria Udo, Talmadge Wright

Members Absent: Timothy Classen, Don Heider, Peter Jones, Ginny McCarthy, Kim Oosterhouse, Nancy Tuchman, Susan Uprichard

Ex-Officio members Present: Margaret F. Callahan

I. Welcome and Announcements

The meeting was called to order at 3:35 pm. The chair (N. Sobe) welcomed everyone and provided updates on recent Senate resolutions. He noted that the Senate's Spring motion regarding Title IX reporting was still before the President for consideration. He also reported that Eric Jones, the university's chief investment officer, had confirmed that the March 2016 letter the Senate received from then-Interim President Pelissero was still an accurate description of the university's present situation except that exposure to fossil fuel investments in our portfolio was now closer to 1.5%. He noted that Senate would be preparing a webpage collecting information on shared governance at the university and that members should contact Niamh McGuigan with any suggestions. He also noted that the Senate had received a request to take up the issue of university adoption of a just employment policy. As a first step in discussing this the Senate will be holding a Public Form on Friday October 28th from 1-3pm in the Damen Center (LSC) in MPR South. Pamela Caughie requested that the Senate leadership assist in securing information about the numbers of faculty of color currently working at the university.

II. Adoption of Previous Minutes

APPROVED November 18, 2016

A. Lewis moved that the minutes of the September 9, 2016 meeting be approved as amended, T. Sallase seconded and the motion passed by unanimous voice vote.

III. Hiring Process for Deans and Directors of Institutes

The University Senate Academic Affairs and Research Committee presented the following motion for Senate consideration:

The University Senate recommends that all hiring processes for deans follow the same established and publicized procedures. These procedures should include, minimally, openly posted positions that invite nominations, external and internal; search committees that include faculty, staff and students from the school or college or institute; public presentations by the candidates with a Q&A period; evaluation forms for anonymous input from faculty, staff, and students; and regular updates to the college, school or institute on the progress of the search.

Following discussion, the question was called and the motion passed unanimously.

IV. Bylaws Revisions

The Senate then considered a set of bylaws revisions presented by its Bylaws and Elections Committee, springing off a similar but ultimately unresolved bylaws amendment process undertaken last spring. No votes were taken since bylaws changes require notice and discussion at one meeting, followed by formal adoption at the subsequent meeting.

The first matter discussed concerned changing the composition of the Senate's Executive Committee (Bylaws Article VI, Section D on Committees). The motion to be discussed and voted upon at our next meeting stands as follows:

The Executive Committee will be comprised of: Chairperson, Vice-Chairperson, Secretary, Secretary pro tempore, an undergraduate Senator selected according to ~~USGA~~ **SGLC** procedure, the Provost, and **the Provost for the Health Sciences Campus**.

The second matter concerned changing the Senate's agenda-setting procedures.

One proposed change concerns Bylaws Article V, Section C, on Meetings. The motion to be discussed and voted upon at our next meeting stands as follows:

C. Meetings of the SENATE should be announced at least ~~three (3)~~ **seven (7)** days prior to the scheduled meeting date and should include a preliminary agenda.

Another set of changes concerned changing the agenda-setting to no longer be a sole responsibility of the Senate chair. The motion to be discussed and voted upon at the next meeting stands as follows:

The agenda shall be approved by the Executive Committee in consultation with the chairperson.

APPROVED November 18, 2016

A final set of changes concerned the creation of a provision whereby a Senate meeting agenda could be modified by vote of the body at the start of a meeting. The motion to be discussed and voted upon at the next meeting stands as follows:

At the beginning of the meeting of the Senate, the Chairperson shall ask the Senate if there are any motions to amend the agenda. A motion to amend the agenda shall pass upon a simple majority vote of the membership of the Senate.

The Senate then discussed descriptions of University Senate Standing Committees and upon a motion by T. Kilbane, seconded by J. Knight, approved the following descriptions by unanimous vote.

Academic Affairs and Research

The University Senate's Committee on Academic Affairs and Research reviews, researches, and prepares recommendations on issues and policies related to scholarly research and academic matters in coordination with other academic review bodies at the University.

Budget and Strategic Planning

The University Senate's Budget and Strategic Planning committee reviews, researches, and prepares recommendations on issues and policies related to strategic planning, resource allocation for the strategic plan, and assessment of institutional priorities and resource allocation -- in the interest of promoting transparency and accountability in our planning and budget processes.

Diversity

The University Senate's Diversity committee reviews, researches, and prepares recommendations on issues and policies that impact the entire university community related to age, race, ethnicity, gender, gender identity, sexual orientation, ability/disability, immigrant/migrant status, origin, and religious affiliation among faculty, staff, and students to maintain an affirming, safe and balanced environment for all.

Faculty Affairs and Staff Affairs

The University Senate's Faculty Affairs and Staff Affairs Committee reviews, researches, and prepares recommendations on issues and policies brought to the attention of the Senate that relate to the professional development, experience, and contributions of faculty and staff at and to Loyola University Chicago.

Student Development and Success

The University Senate's Student Development and Success committee reviews, researches, and prepares recommendations on issues and policies that relate to University support for academic success and to the co-curricular student experience.

APPROVED November 18, 2016

Bylaws and Elections

The University Senate's Bylaws and Elections committee reviews, researches, and prepares recommendations on revisions to the University Senate's bylaws and coordinates and oversees the annual election of new members to the University Senate and executive committee.

The meeting was adjourned 4:35 pm.

Respectfully submitted

Joyce D. Knight
Secretary, University Senate