THANK YOU FOR PARTICIPATING IN THE POLITICAL PROCESS!

- Your work helping to register students is incredibly important and does not go unnoticed.
- Social Responsibility is a pillar of our Ignatian Heritage, and voting is a pillar of social responsibility.
WHAT YOU'LL NEED

- Computers or tablets to open the necessary links
- This power point to help guide you
- Other resources on our Tool Kit
  - What Now? Forms
  - Dorm Addresses
- Logos to advertise your event
THREE MAIN PARTS OF VOTER REGISTRATION

- The Ask
- The Process
- The Follow-Up
THE ASK

• Keep it simple
  • “Hi! Would you like to register to vote?”
  • Let students know that registration will only take about 5 minutes

• If they are registered:
  • Do they need an absentee ballot? A mail-in ballot? To know where their polling place is?

• If they are unsure if they've registered:
  • Take them to [www.vote.org](http://www.vote.org) to check

• If they are not registered:
  • Ask if they’d like to register—but remember that we can’t force them to register!
THE PROCESS:
STEP ONE

GO TO: Luc.edu/vote

Head to the toolkit and open the document with important links.
ALTERNATIVELY, YOU CAN OPEN THESE LINKS

- Checking Your Registration In State
- Checking Your Registration Out of State
- In-state Voter Registration
- Dorm Addresses
- Out of State Voter Registration
- Requesting an Absentee Ballot
- Signing up for Voting Reminders
REMEMBER... TO VOTE, YOU MUST:

- Be a United States citizen
- Be at least 18 years old by Election Day
  - Next election day is November 8, 2022
- Live in the election precinct at least 30 days before the election
- Not be registered anywhere else
  - You can switch your voter registration back and forth if you live on campus and back home throughout the year. You can only hold one registration at a time.
THE PROCESS: CHECKING REGISTRATION

- This process takes less than a minute! Let the student know how easy it is to check if they are registered.
- Direct the students [here](#).
You are registered to vote.

Katherine Paterson is registered to vote at 6222 Parkridge Dr, Park City, UT 84060-6452.

Continue

Overseas and military voters should visit Overseas Vote Foundation
IF THEY ARE NOT REGISTERED...
THE PROCESS: IN STATE

• Check to see if they have an Illinois State ID or license

• If **Yes**, use the online form from the [Illinois Online Voter Registration Application Website](#).

• If **No** but they know the last 4 digits of their SSN, use the same online form, and have them print the form on campus when they are done, attaching the proper forms of identification.

• If **No** and they don’t have last 4 digits of their SSN, tell them they can print the manual form and complete their registration by mail.
  • They will mail the form to the State Board of Elections, Voter Registration Department with either
    • A copy of a current and valid photo identification, or
    • A copy of a current utility bill, bank statement, government check, paycheck or other government document that shows your name and address.

• Finally -- Give the patron a “What Now?” form
Driver’s License

Do you have a valid Illinois driver’s license or State ID?

- Yes
- No

To apply to register or update your existing registration, you must provide us with:
- Your Illinois Drivers License or Illinois State ID number.
- Date the license or ID was issued.
- The last four digits of your social security number.
- Your birth date.
Driver's License

Do you have a valid Illinois driver's license or State ID?

☐ Yes
☐ No

To complete this application you will be required to print out the application at the end, sign it and mail it to your election authority with proper identification.

The State Board of Elections requires you to provide proper identification to use this application tool. If you would prefer not to provide this information you can use the link below to obtain a manual registration form.

Acceptable Identification:

• Social Security Number (last 4 only)
• Valid driver's license or state identification card

Manual Voter Registration Form
Information Update

To complete this application you will be required to print out the application at the end, sign it and mail it to your election authority with proper identification.

The State Board of Elections requires you to provide proper identification to use this application tool. If you would prefer not to provide this information you can use the link below to obtain a manual registration form.

Acceptable Identification:
• Social Security Number (last 4 only)
• Valid driver’s license or state identification card

Manual Voter Registration Form

Please provide your personal identification.

Last 4 Digits of Your Social Security Number:

AND (OR)

Driver’s License/State ID:
THE PROCESS: OUT OF STATE

- Direct the student to [https://www.vote.org/register-to-vote/](https://www.vote.org/register-to-vote/)

- Most states require a license/state ID or SSN
  - If the state has an online form the student can register with, help walk the student through the form.
  - If the student is unable to register online and needs to use a printed form, instruct them to print the form using one of the printers located on campus.
    - They can bring the form back to us if they have questions.
Register to Vote

This will take 2 minutes

First Name*   Last Name*

Street Address*

City*   State*   ZIP Code*

Date of Birth*

Month   Day   Year

Email Address*   Cell Phone Number

Continue
THE PROCESS:
GETTING AN ABSENTEE BALLOT / VOTING BY MAIL

- Direct the student here.
- Walk them through the form if they need help.
- If their state requires them to submit a request by mail, instruct them to print the proper form on campus and follow the instructions.
  - They are welcome to return to the table for help.
Voter Registration Volunteers must help students in a safe and secure manner.

- You should not be collecting students' personal information like their SSNs or identification information.

- Your job is to help guide students and answer any questions they may have. Do not fill out the forms for them.

- Students should input their personal information themselves unless unable to do so.
IMPORTANT: REMAINING NON-PARTISAN

- All voter registration endeavors done through Loyola must be conducted in a non-partisan manner. If you have any questions about what this means and what actions are prohibited, please see the Guidelines for Political Activity for Students, Faculty, and Staff.

- Students may ask you what party/candidate this registration is for. Let them know this is a non-partisan event.

- During voter registration endeavors you cannot:
  - Encourage a student to register with a specific party.
  - Encourage a student to register in a particular state.
OTHER ITEMS

Stamps and Envelopes

• We will provide stamps and envelopes at our events. If a student needs either after the tabling events, they can visit the Damen desk.

• Students must prove they are sending voting-related mail to receive an envelope or stamp.

Notary Services

• Some states require students to have their forms notarized. Please see here for more information.
AFTER THEY ARE DONE

• Give the student a "What Now?" Flyer with important information about their next steps.

• Remind them they can always visit our website or reach out to us if they have questions.
• Emphasize how easy/quick registration is
• If there’s time, vote.org also has election reminders—students can sign up to be notified of important dates
• ALL STATES allow absentee voting
THANK YOU FOR YOUR HELP!
If you have any questions about this training, please do not hesitate to reach out to:

- Loyola Votes' Project Manager, Maggie Jones
  - Mjones34@luc.edu
- OR our general email
  - Loyolavotes@luc.edu