**HOW CAN THE ARCHIVES...**

**Help me find a topic?**

**Find an archives that specializes in your interests!**

Archives have specialized collections; they can collect items from specific:

- *groups/individuals*
- *locations/places*
- *belief systems*
- *subject areas*

**The WLA collects records from women and women’s organizations in Chicago and the Midwest.**

Subjects include: activism, women’s issues, authors, education, environmental issues, public service, social justice, religious women, and the fine, performance, & visual arts.

**Look at the finding aids for a general subject matter, conflict, event, or theme that interests you.**

Then, narrow it down—find specific organizations or people involved with your general topic to find distinct impacts, details, and primary sources.

**OR**

**Look at the finding aids for a specific organization or person involved in a subject matter, conflict, event, or theme that interests you.**

Then, if this is too narrow, use these primary sources to find more people, themes, or organizations involved.

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The Women and Leadership Archives (WLA) is located in Piper Hall on Loyola University Chicago’s Lake Shore Campus, 970 W. Sheridan Road, Chicago, IL. The WLA is open until 4:30 p.m. three days a week and until 7 p.m. one day a week. Please check the WLA website **luc.edu/wla** for more details.
Help me find useful primary sources?

After you choose your topic, finding aids from the archives provide information on individual collections including:

- Biographical or organizational history
- Subjects/themes related to the collection
- Materials included in the collection

These finding aids can help you identify:

- Which collections can be used to answer your research question
- Which collections apply to your general research subject/theme
- Which specific primary sources are available for you to use

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The archives has many types of primary sources:

- Videos
- Letters
- Newspapers
- Oral Histories
- Photographs
- Other Documents

Each of these primary sources help answer critical questions about your topic. Ask these sub-questions while looking at primary sources to answer the critical questions:

**WHO?**
- Who is it referring to?
- Who is it made for?

**WHAT?**
- What does it not tell us?
- What does it tell us?

**WHERE?**
- Where was it created?
- Where did it happen?

**WHEN?**
- When does it take place?
- When was it created?

**WHY?**
- Why was it created?
- Why is it important?

**HOW?**
- How does this relate to my topic/question?
- How does this fit with other sources?

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Dear Black Students of Mundelein,

Thank you for your presentation in Calvin Hall yesterday. We needed the reminder that you so eloquently gave us. I hope that Mundelein -- as an institution as well as individually -- will go beyond your Demands to an even wider and more lasting response. I felt, also, that your Demands indicate that you trust us to respond and I expect us to respond to that trust.

I would like to meet with some or all of you at your convenience (Monday afternoon or evening or any time on Tuesday) in order to clarify some points in your demands. In some cases, I thought that we had fulfilled your requests made at Con Cur (as in choosing a Director of Supportive Services) and I am not certain why some points are listed on the current list.

As President, I have sent a letter to President Nixon expressing my deep concern at the additional atrocities which were visited on Black Students last week and have urged action which will recognize and atone for them.

Sincerely yours,

[Signature]

Women and Leadership Archives
HOW CAN THE ARCHIVES...

Help me present my findings?

Audio/Visual Primary Sources

These can be used in visual presentations to show your audience how people reacted to or felt about an event or time period.

Showing instead of telling may be more appropriate for your topic or be more interesting to an audience.

Written/Textual Primary Sources

These can be used to show your audience how people described their feelings or events they lived through and what was important at the time.

Including full articles or letters can give your audience an extended example of to what you are referring.

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