

# **CUERP Student Events Co-Sponsorship Policy**

## **About CUERP**

CUERP is a dynamic Center of Excellence at Loyola University Chicago that seeks to advance understanding of human and ecological systems in an urban context through research, teaching and training, outreach and campus sustainability initiatives. CUERP is not a funding organization of the university and does not generally donate funds to student organizations for specific programs. However, CUERP may contribute monies for a co-sponsored program if it follows the co-sponsorship policy herein described.

CUERP welcomes opportunities to co-sponsor programs and activities with Loyola University Chicago student organizations, academic or athletic departments, or university offices in order to fulfill our mission of advancing knowledge about and finding solutions to environmental issues encountered by urban communities.

Please keep in mind that groups looking for additional monies for their programs should consider a variety of partners across the university that may be able to offer resources, including: The Gannon Center for Women and Leadership, Mission and Ministry, LUMA, HR, Student Affairs, and the Deans of the Schools.

## **Co-Sponsorship Guidelines Application Process**

1. The group(s) requesting the co-sponsorship must be a university recognized club or organization, an athletic department, team, academic department or university office.
2. The proposed program should be consistent with the mission and goals of CUERP.
3. The proposed program should not conflict with an already planned and scheduled CUERP event.
4. The group requesting the co-sponsorship must complete the CUERP Co-Sponsorship Form available for printing for CUERP's web site and submit it to CUERP via CUERP's mailbox, Room 422.
5. The CUERP Co-Sponsorship Form must be submitted by October 1, 2009 or March 1, 2010 to allow for adequate consideration.
6. The proposed program should not exceed \$500 in cost.
7. If CUERP has sufficient resources (financial, personnel, and/or supplies) to contribute to the co-sponsorship during the requested time, CUERP will make every effort to respond to application within two weeks of receipt.